

School Visitation Report Form

The Conneaut school Board recently approved your request for a school/classroom visitation. Please complete the following upon your return and turn it into your building principal to sign and forward to Central Office.

Note: the signature of the Building Principal (at the location of your visitation) is required.

Name: _____ Building: _____

Building/District Visitation Occurred: _____

Date: _____ Time: _____

1. Describe the purpose for your visit:

2. Describe what you learned that will benefit you and/or your students:

3. Describe what you learned that will benefit the Conneaut School District and how you will share this information:

Building Principal of Visited School

Date

Please request the signature of the building principal to document the date and your attendance for the visitation listed above.

Your Building Principal

Date