

JUNE 3, 2020 CONNEAUT SCHOOL DISTRICT BOARD OF DIRECTORS WORK SESSION MEETING MINUTES

6/3/2020 [7:00PM-8:00PM] @ Alice Schafer Annex Cafeteria

- CONNEAUT SCHOOL DIST PUBLIC WS AGENDA -

1. Call to Order

Minutes

Mrs. Luckock opened the meeting at 7:04 PM.

It is noted the following Board members were present-

Mr. Burnham Mr. Ellis Mr. Hall Mr. Hornstein

Mrs. Luckock Mr. McGuirk Mr. McQuiston Mrs. Miller

It is noted Mrs. Klink was not present.

The following Administrators were present-

Mr. Sperry-Superintendent Mr. Mayle-Board Secretary/Business Manager

Ms. Dressel- Assistant to the Superintendent/Director of Student Services

Mrs. Kantz- Director of Curriculum

Mr. Kimmel- Director of Buildings and Grounds

Mr. Kelly- Director of Technology

Principals- Mr. Burns; Mr. Jardina; Mr. Hans; Mr. Maskrey and Mr. Parks

a. Moment of Silence

b. Salute the Flag Ceremony

2. VISITOR RECOGNITION

1. Visitor Recognition *

*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Minutes

Mrs. Luckock offered a visitor recognition on any agenda item-

Ashlee Luke approached the podium. She thanked the board for helping parents during the pandemic. She has two students at Conneaut Valley Middle School and her basic recommendation is to offer one platform for remote learning for the upcoming school year. She understands it is unclear what tomorrow brings so would like to see starting conversations on how teachers can use one platform for all involved. She brings this recommendation because she knows parents in the community are considering cyber if more remote learning occurs this next school year. She understands as a Conneaut Valley graduate that this is a big concern and she hates to see lost revenue.

3. Discussion Items

a. Retirement Recognition...Mrs. Luckock

Minutes

Mrs. Luckock acknowledged the retirees from the district noting we are all saddened we are not able to be together in person to congratulate and present with their gift from the district.

She read off the list of eight service professionals-totaling 192 years and four professional teachers totaling 94.5 years. She speaks on behalf of the entire Board, we appreciate their service and dedication and especially to the students.

b. PNC Report...Mr. Mayle/Mr. Falgione

Minutes

Mr. Falgione from PNC Bank and Mr. Senate from the Knox Law Firm were present to update the Board on the 2015 Bond refinancing. Mr. Falgione noted since the last conversation the bond market is greatly improved, normally we are looking at a 3 percent but right now we are four times that. We still have a few weeks yet to make our move. He also emphasized that the bond market right now is such that we can push it a day or two for a better market, in the past we have scheduled it the same day as a Board meeting but the opportunity is different now.

Mr. Falgione reviewed the savings with the Board.

c. Budget Overview...Mr. Mayle

Minutes

Mr. Mayle presented the final budget for the 2020/2021 school year. He reviewed the General Fund Summary noting the proposed final budget, the final budget and the increase or decrease/changes from the last review. The key changes include the elimination of penalty period for taxes with a decrease in revenues of \$30,000; an adjustment to Federal Funding for Title and ACCESS with an offsetting increase of \$400,966; the Series 2020 Bonds offsetting increase of \$9,883,040; additional Stimulus in the Governor's Emergency Education Relief (GEER) offsetting increase of \$251,985; the Intermediate Unit Contract an increase in expenditures of 4101,750; and departmental cuts/adjustments with a decrease in expenditures of 476,324.

Mr. Mayle noted the General Fund Balance on June 30, 2019 was \$13,176,627 with a 2019/2020 Projection of -\$350,000 and the estimated fund balance at June 30, 2020 at \$12,826,627. He noted a flat 2020/2021 budget leaving the estimated fund balance at June 30, 2021 estimated as the same as June 30, 2020 at \$12,826,627.00. The General Fund 5 Year Projection Key Assumptions for Expenditures include salaries tied to agreements here possible; 4% health insurance increase; flat transportation expenditures; 5% annual decrease in cyber charter expenditures; flat supplies/equipment, it is noted there are no fund transfers included.

Key Assumptions for Revenue include no assessment growth in 21/22, 1.25% thereafter; 1% Earned Income Tax Growth; 1% per capita tax revenue reduction; 1% basic/special ed subsidy growth; even federal funding and a gradual increase in investment rate to 1.5% in 25/26.

Long Term risks include PSERS Contributions; State funding; COVID-19 impact on local economy; declining enrollment and insurance costs.

Mr. Mayle noted the Capital Projects Fund for 20/21 budgeted expenditures are \$829,154 and the five year plan cost is \$3,001,584.

Mr. Mayle provide a Capital Projects Fund Five Year Funding Calculation.

still balanced but both sides increased over 10M\$ large swing, explanation is key changes on next slide
no tax increases

general fund balance slide-.....

general fund 5 year projections slide

d. Maintenance Updates...Mr. Kimmel

Minutes

Mr. Kimmel noted half of this summer's projects have been awarded and the other half are waiting on bids for architect jobs. He has a few bids coming in at 1 o'clock on the 9th and he wants to try to have the recommendations for the voting meeting.

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Mrs. Miller inquired about the Conneaut Valley Middle School gym if the floor would be completed before the start of the new school year. Mr. Kimmel felt it unlikely.

e. 20/21 SY Handbooks...Mr. Sperry

Mr. Sperry to highlight the changes.

Minutes

Mr. Sperry reviewed the changes to the handbooks. The Board asked to have the actual handbooks scanned and posted on Agenda Manager for the voting meeting.

f. Policies for 1st Reading...Mr. Sperry/Ms. Dressel

Policy 708 Lending of Equipment and Books

Policy 709 Building Security

Minutes

Mr. Sperry reviewed the policy changes. Mrs. Miller inquired about the Superintendent's Regulation and if it would be updated at the same time. Mr. Sperry would take a look at it.

g. 2019 Pennsylvania PAYS Survey...Mr. Sperry

Minutes

Mr. Sperry announced the PAYS Survey for the 2019 school year has been received. The District has done this for many years and although we used to pay for the survey it is now free. Conducted every fall on odd years to Grades 6, 8, 10 and 12 graders.

The survey is very valuable in using for the SAP Programs and educating students on misconceptions with facts such as smoking, vaping and more. Administrators use it to see where students stand for many aspects such as bullying, sources of alcohol, prescription drugs, social activities and much more.

h. Board Goals... Mr. Hornstein

Minutes

Mr. Hornstein asked his fellow board members to take the time to look this over. Due to the COVID-19 situation there are some items that have fallen to the wayside so this is a nice refresher. We have several board members newly re-elected who need to be re certified, including himself.

One of the Boards goals was to recognize volunteers and follow up with graduates. Mrs. Miller was going to see if the speaker she previously had arranged to have come to the District, if he would be willing to do a big screen/virtual meeting. She will inquire and bring information back next month.

Mr. Hornstein offered to highlight goals which have been completed and suggested a board retreat for revisions instead of hashing over them in a work session. It was suggested to have the retreat as a work session discussion item in July.

i. Superintendent's Report...Mr. Sperry

Minutes

Mr. Sperry updated the Board on the following;

1. Numerous Zoom meetings: IU5 Superintendents, CCCTC, Policy, Grad Planning, Admin, Various calls with other Superintendents to talk about plans, Lunches for summer, ATSI, Etc....
2. PA Guidelines: PA came out with guidelines for schools today. The Guidelines for the fall are in the attachment on Agenda Manager: There are many pages but the direction/guidelines are very open to account for the varying levels of each county in the commonwealth. Tom, Tim, and I will be meeting next

week to begin discussion with plans so all three districts are congruent. We also have a survey that will be going out to parents later this month to aid in our decision making.

3. Graduation: Graduation has been going very well. We are three days into our Class of 2020 Graduation and we have received many thanks and praise for what we have done. We have tried to give each and every senior their moment in the lights and awarded them a culminating event that mirrors (as closely as possible) to a traditional graduation. Many thanks to all the staff involved that coordinated and volunteered and worked to pull this off.
4. Summer Lunch Program: We are doing lunches for the summer. Through the work with local churches, headed up by Karen Beers (teacher at CVES), we will be offering meals on Tuesdays and Thursdays out of the CASH kitchen. The program is run by IU5. We have a loyal team of volunteers and plans are set. The meal program will start next week and run through the beginning of August.

j. PSBA Updates...Mr. Ellis

Minutes

Mr. Ellis reminded the Board the PSBA May 25th Liaison Insider was available on Agenda Manager. He asked that the Resolution calling for the General Assembly to Provide Critical Support and mandate Relief Benefiting Public Schools and Students be added to the agenda for approval.

k. Agenda Review...Mrs. Luckock

Minutes

The Board reviewed the voting meeting draft agenda.


4. ADJOURNMENT

Minutes

The meeting adjourned at 9:44 PM.

5. EXECUTIVE SESSION

It is noted there will be no EXECUTIVE SESSION.


Dorothy Luckock, Board President


Greg Mayle, Board Secretary