

CONNEAUT SCHOOL DISTRICT
219 West School Drive
Linesville, Pennsylvania 16424

Regular School Board Minutes

May 8, 2019

Conneaut Valley Middle School

7:00 P.M.

The Conneaut School Board of Directors met Wednesday, May 8, 2019 at the Conneaut Valley Middle School library.

The meeting was called to order at 7:00 p.m. by Board President Mrs. Dorothy Luckock.

The following members answered to roll call:

Mr. Burnham	Mr. Ellis	Mr. Hornstein
Mr. Jacobs	Mrs. Luckock	Mr. McGuirk
Mr. McQuiston	Mrs. Miller	

It is noted that Mrs. Klink was absent and attending the Conneaut Lake Elementary School concert.

Administrators Present-

Superintendent: Jarrin Sperry

District Solicitor: George Joseph

Business Manager: Greg Mayle

Director of Special Education – Susy Dressel

Director of Buildings and Grounds- Frank Kimmel

Technology Director – Rick Kelly

Principals: Mr. Hines, and Mr. Burns.

Mr. Hornstein read the Vision and Mission Statements.

Visitor Recognition

Mrs. Luckock offered a Visitor Recognition on Agenda Items* noting as *Per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Two approached the podium asking questions about the Vision Benefits rates and requesting an executive session to be held prior to the motion to approve the Coordinator of Student and Financial Accounting.

Agenda Addition Approved

Motion by Mr. Jacobs, second by Mr. McGuirk that the Board approve the agenda with additions.

Motion by Mr. Jacobs, second by Mr. Hornstein to add a Cyber Resolution to the agenda.
Both motions passed.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	absent	Mr. McGuirk	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	yes

Agenda Approved

Motion by Mr. Jacobs, second by Mr. McGuirk that the Board approve the agenda with additions.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	absent	Mr. McGuirk	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	yes

Minutes Approved with Amendment

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve the Minutes, with an amendment as stated.

April 3, 2019 – Work Session Meeting Minutes
April 4, 2019 – Buildings and Grounds Ad Hoc Committee Minutes
April 10, 2019 – Regular Board Meeting Minutes *with Amendment*
April 11, 2019 – Budget/Finance Committee Meeting Minutes
April 23, 2019 – Budget/Finance Committee Meeting Minutes

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	absent	Mr. McGuirk	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	yes

Treasurers Report(s) Approved

Motion by Mr. Hornstein, second by Mr. McQuiston that the Board approve the Treasurers Report(s) as follows;

- March, 2019
- a. General Fund 10 Treasurers Report
 - b. Construction Fund 31 Treasurers Report
 - c. Cafeteria Fund 50 Treasurers Report

- d. Henrietta Fund 70 Treasurers Report
- e. Custodian Funds 72 Treasurers Report

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	absent	Mr. McGuirk	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	yes

Budget Transfers Approved

Motion by Mrs. Miller, second by Mr. McQuiston, that the Board approve the budget transfers.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	absent	Mr. McGuirk	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	yes

Bills Approved

Motion by Mr. Hornstein, second by Mrs. Miller to approve Bills 1 and 2 as follows;

Request the Board to approve the April Bills in the amount of \$945,040.17

Approve Food Service bills in the amount of \$54,364.65

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	absent	Mr. McGuirk	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	yes

INVESTMENTS – April, 2019, *backups available at voting meeting.*

INFORMATION (Financial Reports and Bank Statements to be spread upon the Minutes)

1) General Fund Report—Revenues and Expenditures – March, 2019 *available at voting meeting*

2) Food Service Operating Statement –March, 2019

3) Student Activity Fund Report –

Conneaut Area Senior High School- March, 2019; Jan, 2019 thru March, 2019 Quarterly

Conneaut Lake Middle School-March, 2019; Jan 2019 through March 2019 Quarterly

Conneaut Valley Middle School- March, 2019; Jan thru March, 2019 Quarterly;

Designation of Depositories Approved

Motion by Mr. Burnham, second by Mr. Hornstein that the Board approve the designation of Depositories for the fiscal year 2019/2020 as follows;

Designation of Depositories - FY 2019/2020

BE IT RESOLVED, AND IT IS HEREBY RESOLVED, that the following banking institutions are hereby designated as depositories of school funds of the Conneaut School District for the fiscal year 2019/2020 with said depositories permitted to hold funds of the Conneaut School District for checking accounts, time accounts insured by Federal Deposit Insurance Corporation or by the Federal Savings and Loan Insurance Corporation to the extent that certificates are secured by proper bond or collateral as hereinafter provided, or any other accounts or investments authorized by law for school districts.

First National Bank of Pennsylvania
PNC Bank, National Association
Pennsylvania School District Liquid Asset Fund (PSDLAF)
PA Treasurer's Invest Program Trust (PLGIT)

BE IT FURTHER RESOLVED, that the Conneaut School District enter into an appropriate agreement with said depositories to secure and deposit public funds of the school district and the president and the secretary of the Conneaut School District are hereby directed, authorized and empowered to execute such agreement or agreements with said depositories and to bind the Conneaut School District. The form and content of the agreement herein referred to shall be the same as that presented at the meeting wherein this resolution was adopted and approved.

BE IT FURTHER RESOLVED, that said depositories be permitted to secure the deposit of public funds through the pledging of collateral and by complying with all of the terms and requirements of the Act of Assembly, Act of August 6, 1971, P.L. 281, No. 72, 72 P.S. 3836-1 et. seq.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	absent	Mr. McGuirk	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	yes

Authority Approved

Motion by Mr. Hornstein, second by Mrs. Miller that the Board grant the Authority for the Secretary of the Board to Temporarily Invest School District Funds

WHEREAS, the Conneaut School District from time to time receives revenues or other funds that exceed the amount needed for anticipated expenditures; and

WHEREAS, the Conneaut School District, in order to make better investment of its funds which are not immediately needed for the operation of the school district, and to receive the highest rate of return thereon in order to generate additional income to the school district; and

WHEREAS, the Conneaut School District desires to have said funds invested as soon as practicable after the receipt of the same without the necessity of a delay until the school board holds a regular or special meeting; and

WHEREAS, the Conneaut School District desires to authorize the treasurer to make certain investments after being directed to do so by the secretary of the school board, all in accordance with law.

THEREFORE, BE IT RESOLVED, AND IT IS HEREBY RESOLVED, that the treasurer of the Conneaut School District may, upon the request and direction of the secretary of the Conneaut School District make temporary investments of school district funds in United States treasury bills, or place such funds in time in United States treasury bills, or place such funds in time accounts or share accounts of institutions insured by the Federal Deposit Insurance Corporation of the Federal Savings and Loan Insurance Corporation to the extent that such accounts are so insured or in certificates of deposit to the extent that such certificates are secured by a proper bond or deposit agreement in accordance with the applicable principles of law governing the same, or in any other investments specifically permitted by the Public School Code of 1949 as amended, when, in the treasurer's judgment, the interest of the Conneaut School District would be enhanced thereby; and

BE IT FURTHER RESOLVED, that the treasurer of the Conneaut School District is hereby empowered to sell or dispose of such securities or investments as funds may be needed by the school district; and

BE IT FURTHER RESOLVED, that the Secretary of the Conneaut School District upon determining that certain funds belonging to the Conneaut School District should be invested in the manner set forth in this resolution, shall determine the best possible investment, the length of time said investments must be placed and all other important factors in order to protect and enhance the interests of the Conneaut School District; and that once having made a decision to make such investments said secretary shall request and direct the treasurer to invest in the manner set forth in this resolution; and

BE IT FURTHER RESOLVED, that the secretary and treasurer shall make a report to the Conneaut School Board, at its regular meeting after said investments are made, for the purpose of reporting the transactions that have taken place and requesting ratification by the Conneaut School Board of the making of said investments by the treasurer and the actions of the treasurer and secretary regarding the same.

Motion passed by roll call.

Mr. Burnham yes

Mr. Ellis yes

Mr. Hornstein yes

Mr. Jacobs yes Mrs. Klink absent Mr. McGuirk yes
Mrs. Luckock yes Mr. McQuiston yes Mrs. Miller yes

Election of Treasurer Approved

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve the following motions;

a. Election of Treasurer for 2019/2020

RESOLVED, that **FNB of Pa., Laurrie Nottingham** designee, be appointed as Treasurer for the 2019/2020 fiscal year, and to furnish bond for the faithful performance of duties in the amount of \$25,000.

b. Approval to pay for Board Secretary's Bond (\$50,000) for faithful performance of duties.

c. Appointment of George Joseph, of the firm Quinn, Buseck, Leemhuis, Toohey, and Kroto, Inc. as Solicitor for 2019/2020 SY.

d. Appoint Per Capita Tax Collectors for 2019/2020 SY

Tax Collector	Municipality	Commissions
Shelby A. Field	Spring Township	5%
Sherry Tidwell	Linesville Borough	5%
NICOLE HANS	Sadsbury Township	5%
MARSHA JONES	Beaver Township	5%
BABETTE WILLIAMS	E. Fallowfield Twp.	5%
Noreen Mullen	Conneaut Township	5%
Susan Wheeler	Conneautville Borough	5%
TERRI BLOUNT	Springboro Borough	5%
Patti Franz	Summerhill Township	5%
Geri Godina	North Shenango Township	5%
Stephanie Turlij	Summit Township	5%
Barbara Britton	Conneaut Lake Borough	5%
DEBORAH OWENS	W. Fallowfield Twp.	5%
Doreen Gagen	Pine Township	5%
Joyce Jacobs	Greenwood Township	5%

Motion passed by roll call.

Mr. Burnham yes Mr. Ellis yes Mr. Hornstein yes
Mr. Jacobs yes Mrs. Klink absent Mr. McGuirk yes
Mrs. Luckock yes Mr. McQuiston yes Mrs. Miller yes

Extra Days Approved

Motion by Mr. Burnham, second by Mr. Jacobs that the Board approve the Extra Days for 2019/2020 School Year as follows;

Note: In accordance with the Collective Bargaining Agreement, employees whose contract specifies

a work year beyond 185 days will be paid for each day at a rate of 1/185th of annual salary.

VOCATIONAL AGRICULTURE

Conneaut Area Senior High School Laura Metrick 20 days

MUSIC DEPARTMENT

Conneaut Lake Middle School Arielle Supinger 2.5 days
Conneaut Lake Middle School Ruth Rea 2.5 days
Conneaut Valley Middle School Greg Peters 5 days
Conneaut Area Senior High School Glenn Cameron 30 days
Conneaut Area Senior High School Ralph Egyud 5 days

NURSES

Conneaut Lake Attendance Area Betsy Sperry 2 days
Conneaut Valley Attendance Area Tami Bossard 2 days
Linesville Attendance Area Wendy Andrews 2 days

GUIDANCE COUNSELORS

Conneaut Lake Elementary School Kristen Bazylak 5 days
Conneaut Valley Elementary School Danielle Varner 5 days
Conneaut Lake Middle School Craig Heberle 10 days
Conneaut Valley Middle School Marie Lockwood 10 days
Conneaut Area Senior High School Melissa Flinchbaugh 20 days
Conneaut Area Senior High School Lisa Lichota 20 days

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Bids Approved

Motion by Mr. McGuirk, second by Mrs. Miller that the Board approve the Bids as follows;

Request Board approval for administration to accept the lowest responsible bidder or quoter meeting specifications for the bids or quotes for listed items, and to accept the rejection of certain bids or quotes by the Administration, whereby it is understood that the acceptance of those bids or quotes does not obligate the District to purchase those items and that the Administration has the authority to purchase those items as needed.

a. Science Supplies and Equipment for 2019/2020 SY

Science
Flinn Scientific

266.69

Fisher Scientific	<u>109.11</u>
Total	375.80

b. Physical Education Supplies and Equipment for 2019/2020 SY

Physical Education	
BSN	505.51
Pyramid	144.89
Gopher	309.95
S&S Worldwide	<u>243.30</u>
Total	1,203.65

c. Industrial Arts & Vocational Agriculture Supplies and Equipment for 2019/2020 SY

Industrial Arts & Vocational Agriculture	
Forest County Wood Products	8,959.60
Midwest Technology Products	2,361.67
Paxton-Patterson	839.09
Metco	<u>707.59</u>
Total	12,867.95

d. Art & Paper Supplies for 2019/2020 SY

Art Supplies	
National Art & School Supplies	2,475.06
Pyramid	2,030.97
Kurtz	1,437.64
NASCO	1,099.07
Cascade	900.35
Standard School Supply	354.64
Metco	<u>55.12</u>
Total	8,352.85

Paper Supplies	
WB Mason	24,285.18
Kurtz	1,812.97
NASCO	136.08
Metco	<u>110.40</u>
Total	26,344.63

Grand Total - \$49,144.88

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Disabled Veteran's Exemption Certificate(s) Approved

Motion by Mrs. Miller, second by Mr. McQuiston that the Board approve the Disabled Veteran's Exemption Certificate(s), as per detailed backups on Canvas.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Agreement for Tax Bill Printing Services Approved

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve the Government Software Services, Inc., Contract for school billing for the 2019 property tax bills in the amount the sum of six and one half cents each, per name printed for the two copies of the Real Estate Duplicate and the Occupational/Per Capita Duplicate and the sum of nine dollars and fifty cents each per duplicate bound. The sum of sixteen and ninety-five one hundredth cents for each tax statement prepared. *This is unchanged from the last eight (8) years.*

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Proposed Final 2019/2020 SY Budget Approved

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve the proposed final 2019/2020 school year budget as follows;

NOW, THEREFORE, BE IT RESOLVED, AND IT IS HEREBY RESOLVED that the Conneaut School District hereby adopt the proposed final budget as follows:

- a. The 2019/2020 General Fund be approved with revenues in the amount of \$39,460,444.00 and expenditures in the amount of \$39,810,689.00
- b. The following taxes are proposed to be adopted:

Real Estate – 51.55 Mills, unchanged from previous year
Act 511 Earned Income – 0.5%, unchanged from previous year
Section 679 Per Capita - \$5.00, unchanged from previous year
Act 511 Per Capita - \$5.00, unchanged from previous year
Act 511 Transfer Tax – 0.5%, unchanged from previous year

Said budget is available for public inspection in the Administration Building of the Conneaut School District, 219 West School Drive, Linesville, PA 16424. The School District shall make the proposed final budget in its then current form available for public inspection at least 20 days before the date scheduled for adoption on the final budget. At least 10 days before the date scheduled for the final budget the School District shall advertise a final budget notice. Such aforementioned action is taken pursuant to the provisions of the Public School Code as amended January 1971.

Board Discussion.

Motion passed by roll call.

Mr. Burnham no	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Composite Rates for 2019/2020 Health Insurance Approved

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve the Composite Rates for Health Insurance, Vision Benefits Contract Renewal and the Dental Insurance Rates for 2019/2020 school year as follows;

- a. Request the Board to approve the Composite Rates for the 2019/2020 Health Insurance, as follows;

Health Rates

Regular	2019/20		
	PPO Rates	Indemnity Rates	Over 65 Rates
Single	\$637.57	\$677.63	\$482.22
P&C	\$1,495.94	\$0.00	\$0.00
P&CH	\$1,572.71	\$0.00	\$0.00
H&W	\$1,738.29	\$0.00	\$964.37
Family	\$1,815.32	\$0.00	\$0.00

COBRA	2019/20		
	PPO Rates	Indemnity Rates	Over 65 Rates
Single	\$650.32	\$691.18	\$491.87
P&C	\$1,525.86	\$0.00	\$0.00
P&CH	\$1,604.17	\$0.00	\$0.00

H&W	\$1,773.06	\$0.00	\$983.66
Family	\$1,851.63	\$0.00	\$0.00

b. Vision Benefits Contract Renewal

Request the Board to approve the contract renewal for Managed VisionCare – Contract Renewal – VBA#1401 and VBA #573 with Vision Benefits Administrators, as per detailed backup on Canvas.

c. Approve Dental Insurance Rates for 2019/2020

Request the board to approve dental rates for 2019/2020 dental insurance through Benefit Administrators, Inc. at a flat renewal rate as follows:

Single - \$29.51
Family - \$76.35

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Approved to Pay

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve to pay as follows;

- a. Request the Board to pay eight teachers one hour each for ATSI School training on Thursday, April 25, 2019 at their regular rate of pay. District Paid.
- b. ~~Request the Board to approve to pay (at their hourly rate) for teachers participating in grade level/department meetings during the summer. Examples of work to be accomplished includes revision of curriculum, planning co-teaching at the HS for the 19/20 SY, AP procedural/resource updates, etc. Title IA Paid.~~
- c. Request the Board to approve for teachers participating in grade level/department meetings during the 2019 summer to be paid at their regular hourly rate. Examples of work to be accomplished includes revision of curriculum, planning co-teaching at the high school for 19/20 SY. AP procedural/resource updates, etc. **Title IIA Paid.**

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes

Mrs. Luckock yes Mr. McQuiston yes Mrs. Miller yes

Donation Approved

Motion by Mr. Jacobs, second by Mr. McQuiston that the Board approve the trumpet donation from the Bish Family to the Conneaut Lake Middle School Music Department with an estimated value of \$300.00.

Motion passed by roll call.

Mr. Burnham yes Mr. Ellis yes Mr. Hornstein yes
Mr. Jacobs yes Mrs. Klink absent Mr. McGuirk yes
Mrs. Luckock yes Mr. McQuiston yes Mrs. Miller yes

Open Student Activity Account Approved

Motion by Mr. Hornstein, second by Mr. McQuiston that the Board approve to open and the donation as follows;

- a. Request the Board to approve to open a Student Activity Account for the CVMS Robotics, as per detailed backup on Canvas.
- b. Request the Board to accept the donation of \$500 to the Conneaut Valley Middle School Robotics Activity Account.

Motion passed by roll call.

Mr. Burnham yes Mr. Ellis yes Mr. Hornstein yes
Mr. Jacobs yes Mrs. Klink absent Mr. McGuirk yes
Mrs. Luckock yes Mr. McQuiston yes Mrs. Miller yes

Innovation Award Approved

Motion by Mr. Burnham, second by Mrs. Miller that the Board approve the \$500 NRL Innovation Award from the National Tooling and Machining Association to be donated to the CVMS Robotics Student Activity Account.

Motion passed by roll call.

Mr. Burnham yes Mr. Ellis yes Mr. Hornstein yes
Mr. Jacobs yes Mrs. Klink absent Mr. McGuirk yes
Mrs. Luckock yes Mr. McQuiston yes Mrs. Miller yes

Correspondence

Student Representatives - Each building provided updates.

Conneaut Area Senior High School – Kathryn Ledford and Matthew Uzelac

Conneaut Valley Middle School – Vanessa Waring

Crawford County Career and Technical School Representative – Tim McQuiston read his report.

Northwest Tri-County Intermediate Unit #5 Representative – Mrs. Dot Luckock,
IU Board Member read her report.

Conneaut Education Association – Renee Morini, CEA Vice President had no report.

Conneaut Education Support Personnel Association – Paul Van Dusen, CESPAs President had no update.

District Committees-

Policy Review Committee – Jarrin Sperry/Susy Dressel Co-Chairs reviewed details.
District X Report – Don Ellis, Jr. District Representative updated the Board.

1st Reading of Superintendent’s Regulation 339 – as information.

Policies for 1st Reading

Policies for 1st Reading – as information;

- Policy 103 – Nondiscrimination/Discriminatory Harassment – School and Classroom Practices
- Policy 104 – Nondiscrimination/Discriminatory Harassment – Employment Practices
- Policy 130 – Homework
- Policy 217 – ~~Graduation Requirements~~
- Policy 904 – Public **Bids** Attendance at School Events

Extended School Year Approved

Motion by Mrs. Miller, second by Mr. Jacobs that the Board approve an extended school year for the special education students as follows;

- 2 teachers up to 54 hours each at their current rate of pay
- 1 Classroom nurse for up to 42 hours plus transportation time at current rate of pay.
- 1 Paraprofessional for up to 42 hours at current rate of pay.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	absent	Mr. McGuirk	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	yes

Memorandum of Understanding(s)/Agreement(s) Approved

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve the following

Memorandum of Understandings(s)/Agreement(s);

- a. Request the Board to approve the Memorandum of Understanding between the Conneaut Education Support Professionals Association and Conneaut School District regarding 2019 summer hours.
- b. Request the Board to approve the Memorandum of Agreement between the Conneaut Education Association and the Conneaut School District as it relates to a specific employee.

added...

- c. Request the Board to approve the Memorandum of Agreement between the Conneaut School District and the Conneaut Education Support Professionals Association regarding compensation and sick leave.
- d. Request the Board to approve the Memorandum of Agreement between the Conneaut School District and the Conneaut Education Support professionals Association regarding loss of break time.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	absent	Mr. McGuirk	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	abstained

PSBA Membership Renewal Approved

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve renewing the membership to the Pennsylvania School Board Association for the 2019/2020 school year at a cost up to \$12,805.58.

Motion by Mr. Hornstein, second by Mr. Jacobs to revise the motion to the All Access membership.

Motion passed by roll call.

Mr. Burnham	no	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	absent	Mr. McGuirk	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	no

Revised Job Description(s) Approved

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve the following revised job descriptions;

- a. Request the Board to approve the revised job description for the Title I Reading Specialist.
- b. Request the Board to approve the revised job description for the Title I Elementary School Instructional Aide.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	absent	Mr. McGuirk	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	yes

Auto Calling System Agreement for 2019/2020 SY

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve entering into an agreement with School messenger Calling System effective July 1, 2019 through June 30, 2019 at a cost not to exceed \$4,280.00, *detailed backup on Canvas.*

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	absent	Mr. McGuirk	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	yes

Interagency Cooperative Agreement Approved

Motion by Mr. Burnham, second by Mr. McGuirk that the Board approve the Inter Agency Cooperative Agreement between Bethesda's Children's Home and Conneaut School District for one year effective May 8, 2019 through May 7, 2020.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	absent	Mr. McGuirk	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	yes

NORBET Trust Representative Approved

Motion by Mrs. Miller, second by Mr. Jacobs that the Board appoint Kathy Klink as the NORBET Trust Representative.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	absent	Mr. McGuirk	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	yes

Approved to Eliminate Position

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve to eliminate the full time 7 hour Instructional aide position at Conneaut Lake Elementary School, effective March 14, 2019.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
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Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller abstained

Bethesda Agreement Approved

Motion by Mr. Burnham, second by Mr. McQuiston that the Board approve the Mental Health Liaison Agreement with Bethesda Lutheran Services for the 2019-2020 school year.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Agenda Manager Trial Approved

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve the authorization of a 90 day trial using Agenda Manager, to begin approximately July 1, 2019.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

2nd Reading and Adoption of Policies Approved

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve the following policies for 2nd Reading and Adoption;

- Policy 103.1 – Nondiscrimination – Qualified Students with Disabilities
- Policy 601 – Objectives
- Policy 602 – Budget Planning
- Policy 604 – Advertising the Budget
- Policy 605 – Tax Levy
- Policy 606 – Tax Collection
- Policy 607 – Tuition Income
- Policy 608 – Bank Accounts

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

PA School Works Resolution Approved

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve the PA School Works Resolution.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Cyber Resolution Approved

Motion by Mr. Jacobs, second by Mr. McGuirk to approve a cyber school resolution, same as SB 34 and HB 526, motion passed. Burnham and Miller abstained.

Motion passed by roll call.

Mr. Burnham abstained	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller abstained

Revised Board Goals Approved

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve the revised Board Goals, *as per detailed backup on Canvas.*

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Waiving 1st Reading and Adopting 2nd Reading of Policies Approved

Motion by Mrs. Miller, second by Mr. Jacobs that the Board approve to waive the 1st Reading and go to 2nd Reading and Adoption of Policy 217 – Graduation Requirements

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Leave Requests Approved

Motion by Mr. Burnham, second by Mrs. Miller that the Board approve the following leave requests;

- a. Diana Bish, office aide, 1 Day, General Unpaid Leave on Friday, April 26, 2019.
- b. Carina Braden, instructional aide, 1 Day, General Unpaid Leave, Tuesday, April 30, 2019.
- c. Brenda Budraitis, kitchen helper, 1 Day, General Unpaid Leave, Friday, May 10, 2019.
- d. Brenda Budraitis, kitchen helper, 9 Days, General Unpaid Leave, Tuesday, May 28, 2019 through Friday, June 7, 2019.

- e. John Davis, mail run carrier, 20 Days, General Unpaid Leave, Wednesday, February 13, 2019 through Friday, March 29, 2019.
- f. John Davis, mail run carrier, 1 Day, General Unpaid Leave, Wednesday, April 24, 2019.
- g. Renee Grout, instructional aide, 1 Day, General Unpaid Leave, Thursday, April 11, 2019.
- h. Renee Grout, instructional aide, ½ Day, General Unpaid Leave, Monday, April 8, 2019.
- i. Renee Grout, instructional aide, ½ Day, General Unpaid Leave, Wednesday, April 24, 2019.
- j. Amy Jo Haggerty, professional teacher, 1 Day, General Unpaid Leave, Wednesday, March 20, 2019.
- k. Mitzi Mead, custodian, intermittent FMLA, starting Wednesday, April 3, 2019 to unknown.
- l. Melissa Michael, office aide, 1 Day, General Unpaid Leave, Tuesday, April 2, 2019.
- m. Rana Pokol, professional teacher, 2 Days, General Unpaid Leave, Friday, April 12, 2019 and Tuesday, April 23, 2019.
- n. Joyce Popovich, administrative assistant, 2.5 Days, General Unpaid Leave, Wednesday, March 20, 2019 half day, and Thursday, March 21, 2019 and Friday, March 22, 2019 full days.
- o. Lori Smith, cook, 1 Day, General Unpaid Leave, Tuesday, April 9, 2019.
- p. Stephanie Stewart, instructional aide, 4.5 Days, General Unpaid Leave, Monday, March 18, 2019 through Friday, March 22, 2019.
- q. Stephanie Stewart, instructional aide, ½ Day, General Unpaid Leave, Monday, April 8, 2019.
- r. Kelly Steigerwald, instructional aide, 1 Day, General Unpaid Leave, Thursday, April 4, 2019.
- s. Sue Thompson, cook, ½ Day, General Unpaid Leave, Wednesday, April 24, 2019.
- t. Jen Stevenson, instructional aide, 1 Day, General Unpaid Leave, Monday, April 15, 2019.
- u. Nichole Vennare, cafeteria helper, 3 Days, General Unpaid Leave, Wednesday, March 27, 2019 through Friday, March 29, 2019.
- v. Nichole Vennare, cafeteria helper, two half days, General Unpaid Leave, Thursday, April 4, 2019 and Monday, April 15, 2019.
- w. Kathy Watson, cooks helper, 1 Day, General Unpaid Leave, Wednesday, April 3, 2019.
- x. Monica Weed, school psychologist, 67 Days, FMLA and Childrearing. FMLA 60 Days starting Monday, August 26, 2019 through Monday, November 18, 2019 and 7 Childrearing Days starting Tuesday, November 19, 2019 through Wednesday, November 27, 2019.
- y. Lailoni Zamora, cooks helper, 1 Day, General Unpaid Leave, Tuesday, May 7, 2019.

Motion passed by roll call.

Mr. Burnham yes
Mr. Jacobs yes
Mrs. Luckock yes

Mr. Ellis yes
Mrs. Klink absent
Mr. McQuiston yes

Mr. Hornstein yes
Mr. McGuirk yes
Mrs. Miller yes

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve the resignation of Tammy Brant, Student Accounting Secretary effective May 1, 2019.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	absent	Mr. McGuirk	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	yes

Supplemental Coach Requests for 2019/2020 SY Approved

Motion by Mr. McGuirk, second by Mr. Hornstein that the Board approve the following supplemental coach requests for 19/20 school year;

Conneaut Area Senior High School

Rich Jones*	Girls' Varsity Head Basketball Coach
Steve Mickle	Girls' Varsity Assistant Basketball Coach
Bill Stevenson	Boys' Varsity Assistant Basketball Coach
Derek Thomas*	Boys' Varsity Head Basketball Coach

Conneaut Valley Middle School

Brian McCall	Assistant Athletic Director
Brian McCall	Assistant Jr. Hi Football Coach
Brian McCall	Jr. High Boys' Assistant Basketball Coach
Bob Uzelac	Jr. High Boys' Assistant Basketball Coach
Bob Uzelac	Assistant Jr. Hi Football Coach

Supplemental pay is as per the current Collective Bargaining Agreement

*Community Member — Clearances on File

**Community Member - pending receipt of clearances

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	absent	Mr. McGuirk	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	yes

Volunteer Coaches for the 2019/2020 SY Approved

Motion by Mr. Jacobs, second by Mrs. Miller that the Board approve the volunteer coach for 19/20 school year as follows;

Conneaut Area Senior High School

Mark Ruttenberg*	Volunteer Cross Country
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Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Supplemental Correction Approved

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve to the change of Mike Donghia from Assistant Football Coach to Volunteer at CASH for the 2019/2020 school year.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Athletic Intramural(s) Approved

Motion by Mr. Jacobs, second by Mr. McQuiston that the Board approve the following athletic intramural;

Conneaut Lake Middle School

- a. Cassidy Kravec and Steve Hoefler to conduct 5th and 6th grade girls volleyball intramurals starting Monday, May 6, 2019 through Friday, May 17, 2019 for a total of 50 hours (25 hours each) at \$20/hour.

Rates are per the Current Collective Bargaining Agreement.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Professional Growth Request(s) Approved

Motion by Mr. Hornstein, second by Mr. Ellis that the Board approve the following professional growth request;

- a. Kristen Bazylak to attend the Trauma – Informed Compassionate Classrooms in Erie on Monday, May 6, 2019. Title IA Cost: substitute \$140.00, registration \$199.99 if before 4/15/19 or \$229.99 after, mileage \$41.42.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Field Trip/Student Activity Requests Approved

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve the following filed trips/student activity requests;

Conneaut Area Senior High School

- a. Ralph Egyud and Glenn Cameron to take up to 80 CASH Music students to the Rock and Roll Hall of Fame, Million Dollar Quartet in Cleveland, Ohio on Saturday, May 18, 2019. No Cost to the District.
- b. Marcy Hoenes, Kathy Semian, Paul Van Dusen, , a school nurse, and Kevin Welsh to take eight students to Waldameer Park on Tuesday, June 4, 2019. District Cost: substitute \$140.00, registration \$307.50, busing pending and meals \$70.00.
- c. Bernadette Verno and Amber Heil to take up to 14 students on a boat trip for 3 to 4 science experiments at the Maritime Museum in Erie on Wednesday, May 29, 2019. District Cost: substitute \$210.00, registration \$120.00 and using the district vans.

Conneaut Lake Elementary School

- d. Heidi Bechtel to take 2 to 3 students to visit the Middle School Program on Monday, June 3, 2019. No Cost to the District.
- e. Beth Dilley, Angie Unger, and Irene Howick to take up to 23 2nd Grade students on a walking trip to the Conneaut Lake Historical Society on Friday, May 3rd, 2019. No Cost to the District.
- f. Cindy Henry, a school nurse and an instructional aide to take 21 2nd grade students to the Conneaut Lake Historical Society on Monday, June 3, 2019. No Cost to the District.
- g. Serene Klink to take three 4th graders to spend the day at Conneaut Lake Middle School. No Cost to the District.
- h. Serena Klink, Renee Grout, Heather Fuller, Bonnie Van Dusen, and a school nurse to take 13 students to the Wagon Trails, Animal Park in Vienna Ohio on Monday, June 3, 2019. District Cost: registration \$133.00, busing \$177.00.
- i. Angela Krachkowski, Sue Morrow and Abigale Epps To take seven 4th grade students to meet staff and tour CLMS on Tuesday, June 4, 2019. Using district van.
- j. John McMillen, Donna Klie, Robin Copeland and 2 instructional aides to take the 3rd grade students on a walking trip to the Conneaut Lake Museum on Friday, May 31, 2019. No Cost to the District.
- k. Jodi Phelps, a school nurse and an instructional aide to take 21 2nd grade students to walk to the Conneaut Lake Historical Society on Tuesday, June 4, 2019. No Cost to the District.
- l. Jodi Phelps, Beth Dilley and Cindy Henry to take the 2nd grade students to the Movies on Tuesday, May 28, 2019 to see Aladdin. District Cost: registration \$244.00.
- m. Aletha Samuels, Evie Neville to take the 4th grade students on a walking trip to Conneaut Lake Shontz Library on Tuesday, June 4, 2019. No Cost to the District.
- n. Barb Vaughn, Angie Unger and an instructional aide to take the 4th grade students on a walking trip to the Conneaut Lake Museum on Thursday, May 23, 2019. No Cost to the District.
- o. Barb Vaughn, Jodie Smith, Aletha Samuels, Korrin Thomas and a school nurse and instructional aides to take the 4th grade students to the Olympic Fun Center on Thursday,

May 30, 2019. No Cost to the District.

Conneaut Lake Middle School

- p. Jamie Duda, Corina White, an instructional aide and a school nurse to take thirteen students to the Sportsman Club fishing on Tuesday, May 21, 2019 (rain date Wednesday, May 22, 2019). District Cost: busing pending.
- q. Jeff Hans and one additional CLMS staff member to take 24 8th grade students to the Web Leader Incentive trip to Jump Park and lunch on Friday, May 17, 2019. District Cost: substitute \$280.00 and busing pending.
- r. Jeff Hans, Craig Heberle and Bret McCartney to take up to 100 students to the SOAR Program incentive trip to the movies in Meadville on Friday, May 31, 2019. District Cost: substitutes \$420.00.
- s. Craig Heberle, Stephanie Billig and Jeff Hans to take up to 30 8th grade students to the Crawford County Career and Technical Center on Wednesday, May 29, 2019. District Cost: substitutes \$140.00 and busing \$102.00.
- t. Craig Heberle, Greg Dinsmore, Tara Lang, Jim Lucas, two instructional aides and a school nurse to take the 6th grade students to tour the Crawford County Career and Technical Center on Wednesday, May 15, 2019. District Cost; substitutes \$520.00 and busing \$342.00.
- u. Bret McCartney to take up to 18 middle school students to Pymatuning Lake to make habitat structures with the Pymatuning Lake Association on Wednesday, June 5, 2019. District Cost: substitute \$140.00 and busing pending.
- v. Joel Wentling, Craig Heberle and three additional teachers to take up to 140 middle school students to the Eire Seawolves in Erie, PA on Thursday, May 9, 2019. District Cost: substitutes \$420.00 and busing pending.

Conneaut Valley Middle School

- w. Marie Lockwood, Sue Moss, Sarah Pelc, Mary Wilson, Corina Braden, Bob Uzelac and Matt Fannin to take the 6th grade students to tour the Crawford county Career and Technical Center on Wednesday, May 15, 2019. District Cost: substitutes \$140.00 and busing \$332.00.
- x. Marie Lockwood, Matt Fannin and Caitlyn Cress to take up to 30 8th graders to explore the Crawford County career and Technical Center on Thursday, May 30, 2019. No Cost to the District, paid by the Career Center.
- y. Sue Moss, Tami Bossard, Brian McCall, Marie Marteeny, Jamie Kellogg, Caitlyn Cress, Howard Bolte, Michelle Gould, Kris Barnes and Jaime Wells to take up to 200 students to the Seawolves baseball on Wednesday, June 5, 2019. District Cost: substitutes \$280.00, busing \$1,068.00.

Conneaut Valley Elementary School

- z. Melissa Good, Rebecca Spadafore and Shelly Parks to take the kindergarten students to Dear Park in Jamestown, PA on Monday, June 3, 2019. No Cost to the District.

item added...

- aa. Dr. Piper, Mrs. Beers and Mr. Kauffman to take the 2nd grade class to Bortnick Farm in Conneaut Valley on Thursday, May 23, 2019. No Cost to the District.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Fund Raising Requests Approved

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve the following fund raising requests;

Conneaut Area Senior High School

- a. CASH Spanish Club to sell pocket tissue packs, paper fans and water bottles at \$1 each at the CASH Graduation on Thursday, June 6, 2019. Proceeds to help pay for the Costa Rica trip.
- b. CASH Girls Volleyball to host the 1st Annual Aces and Eagles Golf Classic two person scramble at Oakland Beach Golf Course at \$60/golfer on Friday August 9, 2019. Proceeds to help pay for defraying costs of team camps, training equipment, team supplies and other financial needs of the team.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Corrected Funding Source for Webinar Approved

Motion by Mr. Hornstein, second by Mrs. Miller that the Board to change the funding source for the following motion which went to the April 10, 2019 Regular Board Meeting;

Donna Klie to attend the Classroom Diagnostic Tools Updates Web Interface and diagnostic Category Testing at the NW Tri-Co IU#5 on Monday, March 25, 2019. Was approved as Title I Cost, should have been Title 2A.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Appointments Approved

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve the following appointments for writing curriculum, to be paid at their regular hourly rate and not to exceed 15 hours each.

- a. AP Human Geography Course – Michael Huber
- b. Introduction to Legal Studies – Alex Hoover

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Superintendent to Hire Approved

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve to grant permission for the Superintendent to post for three (3) open positions, interview and hire and bring names to the next regular voting meeting.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Contracted Custodial Personnel Approved

Motion by Mr. Jacobs, second by Mr. McQuiston that the Board approve the Contracted Custodial Personnel, *as per detailed backup on Canvas.*

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Executive Session

Board went into an Executive Session at this time meeting to review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, specifically in regards to the support personnel association and matters.

Approved to Eliminate Position

Motion by Mr. Hornstein, second by Mr. McQuiston that the Board approve to eliminate the Student Accounting Secretary Position.

Board Discussion.

Motion passed by roll call.

Mr. Burnham no	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller no

Revised Job Description Approved

Motion by Mr. Hornstein, second by Mr. Ellis that the Board approve the revised job description and renaming of the Accountant to the position to Coordinator of Student and Financial Accounting, *as per detailed backup on Canvas.*

Motion passed by roll call.

Mr. Burnham no	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller no

Compensation Plan Approved

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve the compensation plan for the Coordinator of Student and Financial accounting, *as per detailed backup on Canvas.* .

Motion passed by roll call.

Mr. Burnham no	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller no

Curriculum Approved

Motion by Mr. Burnham, second by Mrs. Miller that the Board approve the German 1-4 Curriculum, 15 hours total, *as per detailed backup on Canvas.*

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Approved to Write/Develop Cyber Course(s)

Motion by Mr. McQuiston, second by Mrs. Miller that the Board approve to write and develop the following Special Education Cyber Courses;

Basic Computer Skills
Current Issues in the News
Building Skills for Life
Writing for a Purpose

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes

Mrs. Luckock yes Mr. McQuiston yes Mrs. Miller yes

Proposal for Floor Prep, Install of MCT Flooring and Cove Approved

Motion by Mrs. Miller, second by Mr. Jacobs that the Board approve the Proposals as follows;

- a. Request the Board to accept Administrations recommendation in awarding the Floor Prep and Installation of MCT Tile and Cove Base in Rooms 129, 130, 132 and 133 at Conneaut Lake Elementary School to Foulk's Flooring America at a cost of \$16,835.36. Paid by Capital Funds.
- b. Request the to accept Administrations recommendation in awarding the Floor Prep and Installation of MCT Tile and Cove Base in 131, 132, 134 and 135 at Conneaut Valley Elementary School to Meadville Floors, Inc at a cost of \$14,154.83. Paid by Capital Funds.

Motion passed by roll call.

Mr. Burnham yes Mr. Ellis yes Mr. Hornstein yes
Mr. Jacobs yes Mrs. Klink absent Mr. McGuirk yes
Mrs. Luckock yes Mr. McQuiston yes Mrs. Miller yes

Real Estate Changes Approved

Motion by Mrs. Miller, second by Mr. Burnham that the board approve the Real Estate Changes as follows;

- a. Request the Board to approve the listing price change for the property listed on a.k.a. Summit Building at 14255 Cemetery Road, Harmonsburg, PA from \$37,500 to \$25,000.
- b. Request the Board to approve the listing price change for the property a.k.a. Tree Farm, listed on 1907-020 Cole Road, Linesville, PA from \$91,000 to \$84,500.
- c. Request the Board to extend the listing contract for the property listed a.k.a. Tree Farm, on 1907-020 Cole Road, Linesville, PA to now expire on May 15, 2020.

Motion passed by roll call.

Mr. Burnham yes Mr. Ellis yes Mr. Hornstein yes
Mr. Jacobs yes Mrs. Klink absent Mr. McGuirk yes
Mrs. Luckock yes Mr. McQuiston yes Mrs. Miller yes

HVAC Controls Upgrade Proposal Approved

Motion by Mr. Jacobs, second by Mr. McGuirk that the Board approve Administrations recommendation to award the HVAC Controls Upgrade for Conneaut Lake Elementary School by Combustion Service and Equipment at a cost of \$69,475.00, *as per detailed backup on Canvas*. To be paid out of Capital Funds.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Revised Bus Stops Approved

Motion by Mr. McGuirk, second by Mr. Ellis that the Board approve new and revised bus stops from Anderson Coach and Travel.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink absent	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller yes

Visitor Recognition

Mrs. Luckock offered a Visitor Recognition, as per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

No one approached the podium.

Board Input

Mrs. Luckock announced the next meetings as follows;

Public Retirement Recognition on Wednesday, June 5, 2019 @ 6:30PM at ASA Gym
The next Work Session is scheduled for Wednesday, June 5, 2019 @ 7PM @ ASA Gym
The next Regular Board Meeting is scheduled for Wednesday, June 12, 2019 @ 7 PM ASA Gym
Conneaut Area Senior High School Graduation, Thursday, June 6, 2019 @ 7 PM CASH

It is noted there was No EXECUTIVE SESSION following the meeting.

Adjournment

Motion by Mr. McQuiston, second by Mr. McGuirk to adjourn the meeting at 8:51 pm.

INFORMATION (Items approved by the Superintendent and submitted as information to the Board of Education).

1. **Facility Use Request-** as information.

Conneaut Lake Elementary School and Conneaut Lake Middle School

- a. Sandy Eldridge, requestor for Conneaut Lake Community Development Committee to use

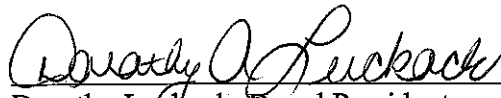
the parking lot on Sunday, June 30, 2019 for parking and shuttle for a concert and in the event of rain, to use the CLMS auditorium for the concert and parking lot for parking.

Conneaut Lake Middle School

- b. Ruth Rea, requestor for CLMS Band to use Classroom 130 from June 214, through July 29, 2019 Mondays for summer band lessons.

Conneaut Valley Elementary School

- c. Melissa Good, requestor for CVES PTO to use the kitchen, cafeteria, gym and maybe a classroom on Friday, May 24, 2019 for a spring carnival.


Dorothy Luckock, Board President


Greg Mayle, Board Secretary