

# NOVEMBER 13, 2019 BOD PUBLIC VOTING MEETING

11/13/2019 [7:00PM-9:00PM] @ Conneaut Lake Middle School Cafeteria

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## - CONNEAUT SCH DISTRICT VOTING MEETING -

### 1. Open Meeting

#### Minutes

Mrs. Luckock opened the meeting at 7 PM at the Conneaut Lake Middle School cafeteria.

### 2. Moment of Silence

#### Minutes

Mrs. Luckock offered a moment of silence.

### 3. Flag Ceremony

### 4. Vision and Mission Statement

Vision Statement- "A community where all recognize and fulfill their unique potential to contribute to a globally connected society."

Mission Statement- "To provide a safe and supportive environment where all acquire the skills to become productive citizens of a globally connected society."

#### Minutes

Mr. Hornstein read the Vision and Mission Statements.

### 5. Call to Order

#### Minutes

Call to Order-

Mr. Burnham-present Mr. Ellis-present Mr. Hornstein-present Mr. Jacobs-present

Mrs. Luckock-present Mrs. Klink-present Mr. McGuirk-present Mr. McQuiston-absent

Mrs. Miller-present.

It is noted Mr. McQuiston was absent, due to work.

Administrators in attendance included: Jarrin Sperry/Superintendent; Susy Dressel/Assistant to the Superintendent/Director of Student Services; Greg Mayle/Business Manager/Board Secretary; Brenda Kantz/Director of Curriculum; Frank Kimmel/Director of Buildings and Grounds; Rick Kelly/Director of Technology; George Joseph/District Solicitor. Principals included Jeff Hans, Doug Parks and David Maskrey.

### 6. \*Visitor Recognition on Agenda Items

\*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

no one approached the podium.

#### Minutes

Mrs. Luckock offered a visitor recognition on agenda items. Noting as per the Policy 903 - Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to

address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise described by the Board.

#### **a. Presentation**

##### **Minutes**

Mrs. Miller presented on National Speaker Presentation on Hope, Good Choices, Make a Plan with Marc Mero as speaker. Mr. Mero is a former WWE wrestler, found of Champion of Choices and has his own story of substance abuse, hurt, loss and more. His parents divorced while he was in elementary school and he has lost 30 people in his life due to bad choices and lifestyles. He speaks about hope and good decision making. Marc Mero is quoted in saying "so many people are hurting, being bullied, abused and feeling unloved, unwanted, ashamed, afraid to go to school, self harming and suicidal thoughts. You never know what someone else is going through. Words can inflict wounds that last a lifetime. Make them feel special,"

Mr. Merc's message would support our current efforts in increasing Olweus school climate, decrease bullying, aid the Boomerang and Web/Link Crew.

Mrs. Miller noted having Mr. Merc present would fall in with the Boards goals of Community Involvement and enhance community engagement. She proposed to have him present at both middle schools during the school day and an evening at the high school. His fee is \$2,500 per presentation and she recommended each board member solicit for donations to help offset the cost.

### **7. Approval of Agenda with Additions**

Request the Board to approve the Agenda with additions.

##### **Minutes**

Motion by Mr. Hornstein, second by Mrs. Klink that the Board approve the agenda with additions,

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

### **8. Approval of Minutes**

Request the Board to approve the following Minutes;

October 2, 2019 Work Session Meeting Minutes

October 9, 2019 Public Board Meeting Minutes

##### **Minutes**

Motion by Mr. McGuirk, second by Mrs. Miller that the Board approve the minutes.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

### **9. FINANCIALS- REPORTS**

#### **a. Approve Treasurers Report**

Request the Board to approve Treasurer's Report - August, 2019 available at the voting meeting.

**Minutes**

Motion by Mr. Hornstein, second by Mr. Jacobs to approve both items A. Treasurers Report and B. Budget Transfers.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**b. Approve Budget Transfers**

Request the Board to approve Budget Transfers as per detailed backup on Agenda Manager.

**Minutes**

Included in the above motion.

**10. FINANCIALS - BILLS****a. Approve the List of Bills**

Request the Board to approve the list of bills as follows;

1. Fund 10 Total Checks, Direct Deposits and Wire Transfers for the Month in the amount of \$1,244,138.69
2. Fund 31 Capital Project Bills in the amount of \$38,636.01
3. Fund 50 Cafeteria Food Service bills in the amount of \$49,908.29

**Minutes**

Motion by Mr. Hornstein, second by Mrs. Miller to approve the List of Bills.

Motion passed by roll call;

Mr. Burnham-no Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**11. INVESTMENT REPORT - August and September, 2019 available at voting meeting****12. INFORMATION (Financial Reports and Bank Statements to be included upon the Minutes.**

**a. General Fund Report - Revenues/Expenditures - not available at this time.**

**b. Student Activity Fund Reports**

As information the Student Activity Fund Reports for=

Conneaut Area Senior High School- September 2019 and 3rd Quarter 2019

Conneaut Valley Middle School- September, 2019 and 3rd Quarter 2019

**c. Food Service Operating Statement - September, 2019 and October 2019**

**13. OTHER FINANCIALS**

**a. Approve Disabled Veterans Real Property Exemption Certificate**

Request the Board to approve the Disabled Veteran Real Property Exemption Certificate.

**Minutes**

Motion by Mr. Burnham, second by Mr. McGuirk that the Board approve the Disabled Veterans Real Property Exemption Certificate.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**b. Approve to Pay**

Request the Board to pay as follows;

1. Request the Board to pay teachers (those who did not receive FID training on October 14, 2019 at the In-Service) for FID (Flexible Instruction Days) up to two hours each at their contractual rate either Monday, November 25, 2019 or Tuesday, November 26, 2019.

**Minutes**

Motion by Mrs. Miller, second by Mr. Jacobs that the Board approve to pay as listed in the motion.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**c. Approve Academic Initiative/Academic Intramural Proposal(s)**

Request the Board to approve the Academic Initiative/Academic Intramural Proposals submitted as follows;

**Conneaut Lake Elementary**

John McMillen, Kristen Bazylak and Jess Ellis \$20.50/hour (substitutes to include Aletha Samuels, Debbie Hatheway and Beth Dilley) to conduct marketing Club for 25 hours total for a total of \$520.00 for the program.

**Minutes**

Motion by Mr. Burnham, second by Mrs. Miller that the Board approve the academic initiative/academic intramural proposal(s).

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**d. Addition to Agenda Extended School Day at CASH**

Request the Board to approve the Extended School Day at Conneaut Area Senior High School to include 3 CASH teachers to be paid 3 hours/week at their contractual rate of pay from November

18, 2019 through April 30, 2020 for extended school tutoring.

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**Minutes**

Motion by Mr. Jacobs, second by Mr. Hornstein that the Board approve the extended school day at the Conneaut Area Senior High School.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

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**e. Addition to Agenda to Approve Donation**

Request the board to accept a Tree of Light to CLMS donation from Al's Melons valued at \$700.00. Al's Melons will setup the tree and work with the Maintenance to determine the best location. Conneaut School District Maintenance Department will supply a heavy duty extension cord at a cost of approximately \$35.00.

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**Minutes**

Motion by Mr. Burnham, second by Mr. Hornstein that the Board approve the donation.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

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**14. BOARD CONCERNS**

**a. Correspondence - Governor Wolf Cyber School Response Letter**

Governor Wolf Cyber School Response Letter.

**b. Student Representatives -**

CASH Representative - Mallory Schroeder, Andrea Palmer and Emmett Gerber

CLMS Representatives - Paris and Payten Karastury

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**Minutes**

The Conneaut Lake Middle School representatives provided a report to the Board.

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**c. Crawford County Career & Technical Center Representative - Tim McQuiston CCCTC Representative**

**Minutes**

Mr. McQuiston was absent, Mr. Joseph provided a brief report.

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**d. Northwest Tri-County Intermediate Unit #5 Representative - Dorothy Luckock, IU Board**

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**Minutes**

Mrs. Luckock noted she was absent from the last IU meeting.

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**e. Conneaut Education Association - Mechel Golenberke, President**

**Minutes**

Mrs. Golenberke provided a report from each of the buildings.

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**f. Conneaut Education Support Personnel Association - Paul VanDusen, President**

**Minutes**

Mr. Van Dusen had no report.

**g. PIAA D10 Report - Don Ellis, PIAA District Representative**

**Minutes**

Mr. Ellis reported on the meeting held in Hershey.

**h. Committee Reports - Policy Committee**

**Minutes**

Mr. Sperry reported nothing new from last weeks work session discussion. The Committee did meet this same evening to review more policies.

**15. OTHER**

**a. As Information - Policies for 1st Reading**

Policies for 1st Reading as information;

Policy 703 - Sanitary Management

Policy 704 - Maintenance

Policy 706 - Property Records- *reviewed, no changes.*

**b. Approve Policies for 2nd Reading and Adoption**

Request the Board to approve the following policies for 2nd Reading and Adoption;

Policy 701 - Facility Planning

Policy 707 - Facility Use

Policy 816 - School Police

**Minutes**

Motion by Mr. Jacobs, second by Mr. Hornstein that the Board approve the policies for 2nd Reading and Adoption.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**c. Approve SAT Prep Courses**

Request the Board to approve the SAT Prep classes at CASH every Tuesday, starting January 28, 2020 through April 28, 2020. Test dates Saturday March 7, 2020 and Saturday, May 2, 2020.

**Minutes**

Motion by Mrs. Klink, second by Mr. Hornstein that the Board approve the SAT Prep courses.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**d. Approve Affiliation Agreement**

Request the Board to approve the Slippery Rock University Department of Nursing Affiliation Agreement.

**Minutes**

Motion by Mrs. Miller, second by Mr. McGuirk that the Board approve the Affiliation Agreement with Slippery Rock University.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**e. Approve Revised Memorandum of Understanding**

Request the Board to approve the revised Memorandum of Understanding between the Conneaut School District and the Conneaut Education Association regarding Conneaut Lake Middle School principal.

**Minutes**

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve the revised memorandum of understanding.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**f. Addition to Agenda Approve 2019 2020 Board Goals Revisions**

Request the Board to approve the revisions to the 2019 2020 Board Goals.

**Minutes**

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve the revised 2019 2020 Board Goals.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**16. OLD BUSINESS**

**17. NEW BUSINESS**

**18. PERSONNEL with Additions**

**a. Approve Kelly Services Substitute Updated Listing with Revisions**

Request the Board to approve the Kelly Services Substitute Updated listing with revisions added.

**Minutes**

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve items A. Kelly Services and B. Contracted Custodial Personnel.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**b. Approve Contracted Custodial Personnel**

Request the Board to approve the updated employee list for contracted custodial personnel.

**c. Approve Leave Request(s)**

Request the Board to approve the following leave request(s);

1. Connor Baughman, instructional aide, 15 Days Military Paid, retroactive to Monday, August 26, 2019 through Monday, September 16, 2019 and 168 Days, Military Unpaid Leave, Tuesday, September 17, 2019 through Friday, Jun 5, 2020.
2. Brenda Budraitis, kitchen helper, 4 Days, General Unpaid Leave, Tuesday, January 14, 2020 through Friday, January 17, 2020.
3. John Davis, mail run carrier, 3 Days, General Unpaid Leave, Monday, October 14, 2019; Wednesday, October 16, 2019 and Friday, October 18, 2019.
4. John Davis, mail run carrier, 1 Day, General Unpaid Leave, Wednesday, October 23, 2019.
5. Jessica Numer, cooks helper, 1 Day, General Unpaid Leave, Tuesday, October 8, 2019.
6. Cynthia Simonetta, instructional aide, 3 Days, General Unpaid Leave, Monday, December 9, 2019; Tuesday, December 10, 2019 and Wednesday, December 11, 2019.
7. Kelly Steigerwald, instructional aide, 1/2 Day, General Unpaid Leave, Wednesday, November 27, 2019.
8. Ariel Supinger, teacher, 2 Days, Paid Military Leave, Friday, November 8, 2019 and Monday, November 11, 2019.
9. Ariel Supinger, teacher, 1 Day, Paid Military Leave, Friday, November 1, 2019.
10. Ariel Supinger, teacher, 4 days, Paid Military Leave, Wednesday, October 16, 2019 through Monday, October 21, 2019.

**Minutes**

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve the leave requests.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**d. Approve Retirement Notice(s)**

Request the Board to approve the following intent(s) to retire:

1. Herb Bossard, teacher intends to retire on the day after the last teacher day of the 2019-2020 school year.
2. Lori Chess, teacher intends to retire on the day after the last teacher day of the 2019-2020 school year.
3. Sean Mallory, teacher intends to retire on the day after the last teacher day of the 2019-2020 school year.
4. Doreen McLean, instructional aide intends to retire on the last day of the year, with her last day being December 31, 2019.



**Minutes**

Motion by Mr. Burnham, second by Mr. Hornstein that the Board approve the retirement notices.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**e. Approve Professional Growth Request(s)**

Request the Board to approve the following professional growth requests:

1. Matthew Bowes to attend the Pete&C Conference in Pittsburgh, PA on February 24, 2020 through February 26, 2020. District Costs: registration \$267.00, mileage \$114.26; tolls/parking \$87.00, hotel \$475.38 and meals \$240.00.
2. Kevin Burn, Suzanne Moss and Howard Bolte to attend the SWPBIS Coach's Day in Pittsburgh, PA on January 21, 2020. District Cost: substitutes \$280.00, mileage \$117.16.
3. Lois Byham and Amy Jo Haggerty to attend the Getting on Track to Read by Grade 2 at the NW Tri-Co IU#5 on Tuesday, November 19, 2019. Title IIA Cost: substitute \$140.00 each and carpooling together, mileage \$24.36.
4. Dawn Challingsworth to attend the Evidence Based Interventions in Math at the IU#5 on Thursday, November 21, 2019. Title IIA Cost: substitute \$140.00 and mileage \$31.32.
5. Pam Harrison to attend the What is in Your Math Closet at the IU#5 on January 22, 2020. Title IIA Cost: substitute \$140.00 and mileage \$29.00.
6. Adam Jardina to attend the PASCD Conference for Discovering new Perspectives for Learning in Hershey, PA on November 25, 2019 and November 26, 2019. Title IIA Cost: registration \$465.00, mileage \$337.56, hotel \$350.00, and meals \$180.00.
7. Brenda Kantz to attend the Pete & C Conference in Pittsburgh, PA on February 24, 2020 through February 26, 2020. Title IIA Cost: registration \$257.00, mileage \$101.50, parking \$100.00, hotel \$690.00 and meals \$180.00.
8. Susie Kine to attend the Pennsylvania Association of Student Assistance, Professionals NW Region Workshop at the IU#4 in Grove City, PA. District Cost: substitute \$140.00 and registration \$25.00.
9. Christine Krankota to attend the A/CAPA Annual Conference in Hershey, PA on November 13, 2019 through November 15, 2019. District Cost: registration \$345.00, mileage \$329.44, hotel \$1,100.00, meals \$240.00.
10. Donna Kullen to attend the Bookish in the "Burgh Educator Advocate Day in Pittsburgh, Pa on Friday, March 27, 2020. Title IIA Cost: substitute \$140.00, registration \$40.00 and mileage \$110.20.
11. Greg Mayle to attend the PASBO Annual Conference in Pittsburgh, PA on March 17, 2020 through March 20, 2020. District Cost: registration \$349.00, mileage \$121.80, tolls/parking \$32.00, hotel \$605.34 and meals \$240.00.
12. Bret McCartney to attend the Aligning Next Generation Science Standards at the IU#5 on November 4, 2019. Title IIA Cost: substitute \$140.00, mileage \$51.04.
13. Renee Morini to attend the Using Microsoft Tools for Accessibility in the Classroom on November 5, 2019 at the IU#5. Title IIA Cost: substitute \$140.00.
14. Sarah Pelc to attend the Pennsylvania Association for Student Assistance at the IU#4 on November 15, 2019. District Cost: registration \$25.00.
15. Jarrin Sperry to attend the Superintendents Academy in Harrisburg, PA on November 7, 2019 and November 8, 2019. No Cost to the District.
16. Korrin Thomas to attend the Power Up Your Classroom with the Text help Tool kit at the IU#5 on October 29, 2019. District Cost: mileage \$34.80.

17. Korrin Thomas to attend the Using Microsoft Tools for Accountability in the Classroom at the IU#5 on November 5, 2019. District Cost: mileage \$34.80.

### Minutes

Motion by Mr. Hornstein, second by Mrs. Klink that the Board approve the professional growth requests.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

### f. Approve Student Activities/Field Trip Request(s)

Request the Board to approve the following field trips/student activity trips;

#### CASH to CLMS-

1. Korrin Thomas to take CASH students to CLMS and Wal-Mart, back to CLMS to team build on December 12, 2019. No Cost to the District, funded by a grant through the Eileen Mullen Chamber of Commerce.

#### Conneaut Area Senior High School-

1. Glenn Cameron and Ralph Egyud to take 13 students to the PMEA District 2 Band at Thiel College in Greenville PA. District Cost: substitutes \$280.00, registration \$910.00 and using the district vans.
2. Ralph Egyud to take up to 20 students to the PMEA District 2 Chorus at Linesville, PA on January 16, 2020 through January 18, 2020. District Cost: substitute \$280.00 and registration \$1,600.00.
3. Ralph Egyud and Glenn Cameron to take up to 30 students to the 2nd Annual PymaTuba Christmas at the 1st Baptist Church in Linesville, PA on Saturday, December 14, 2019. District Cost: registration \$450.00.
4. Richard Freysinger and Jason Wertlet to take up to 50 juniors and seniors to the PI Day at Edinboro University on March 19, 2020. District Cost: substitutes \$280.00 and busing \$180.00.
5. Melissa Flinchbaugh, Jason Peters and Laura Metrick to take up to 30 students to tour the Steamfitters 449 Apprenticeship School in Harmony, PA on Thursday, December 12, 2019. District Cost: substitute \$280.00 and busing \$260.00.
6. Amber Heil and Mike Huber to take up to 14 students to the Aviary with Envirothon at the National Aviary in Pittsburgh PA on November 20, 2019. District Cost: substitutes \$280.00 and using the district vans.
7. Marcy Hoenes, Kathy Semian, Paul VanDusen, Joe Drda and a nurse to take ten students shopping at WAlMart for the Thanksgiving and Christmas transition dinners on November 15, 2019. District Cost: Nurse sub \$75.00 and busing \$108.00.
8. Marcy Hoenes, Paul Van Dusen, Kathy Semian, Joe Drda and a nurse to take 12 students to visit the Planetarium at Penn Stat Behrend and lunch at Golden Corral on December 3, 2019. District Cost: substitute \$187.00, bus \$223.00 and meals \$114.36.
9. Marcy Hoenes, Paul VanDusen, Joe Drda, Kathy Semian and a nurse to take ten students to tour the Christmas tree farm and lunch at Wendy's in Edinboro PA on December 11, 2019. District Cost: substitute nurse \$187.00, substitute teacher \$140.00, busing \$172.00 and meals \$50.00.

10. Lisa Lichota and Melissa Flinchbaugh to take 45 juniors and seniors to the Laurel Technical Institute and Precision Machining Institute in Meadville, PA on December 3, 2019. No Cost to the District, busing paid by LTI.
11. Laura Metric and Darla Andrew to take up to 25 students to the PA State Farm Show and Mid-Winter FFA Convention in Harrisburg, PA on January 5 through the 8th, 2020. District Cost: substitutes \$240.00, hotel \$600.00.

### **Conneaut Lake Elementary School**

1. Serena Klink, Renee Grout, Heather Fuller, Bonnie Van Dusen, a nurse to take twelve students to Chuck E Cheese on Friday, November 2019 (weather day Friday, November 22, 2019). District Cost: registration \$127.20, busing \$175.00.
2. Serena Klink, Renee Grout, Heather Fuller, Bonnie Van Dusen and a nurse to take twelve students to Daffins Candy and Hickory Grill on Wednesday, December 4, 2019 (snow date Friday December 6, 2019). District Cost: mileage \$192.00, busing \$192.00 and meals \$72.00.
3. Serena Klink, Renee Grout, Heather Fuller, Bonnie Van Dusen and a nurse to take nine students to the ARC Christmas party and spaghetti lunch at the ICC in Meadville, PA on Tuesday, December 10, 2019. District Cost: busing \$125.00.
4. Serena Klink, Renee Grout, Heather Fuller, Bonnie Van Dusen and a nurse to take twelve students to the Plaza Bowling Lanes and Hoss's on Friday, January 17, 2020 with snow date Tuesday, January 21, 2020. District Cost: registration \$72.00, busing \$143.00 and meals \$93.60.
5. Serena Klink, Renee Grout, Heather Fuller, Bonnie Van Dusen and a nurse to take 12 students to The Movies at Meadville and McDonalds on Tuesday, February 18, 2020. district Cost: registration \$95.00, busing \$145.00 and meals \$96.00.

### **Conneaut Lake Middle School-**

1. Jamie Duda, Corina White, Angie Unger, Barb Burns, Donna Sorice and Ashley Farley to take sixteen students to Kraynak's and Eat N Park in Hermitage, PA on November 26, 2019. district Cost: busing \$185.00 and meals \$64.01.
2. Jamie Duda, Corina White, Angie Unger, Barb Burns and Donna Sorice to take sixteen students to the ICC Spaghetti Dinner in Meadville PA on December 10, 2019. District Cost: busing \$122.00.
3. Craig Heberle, Greg Dinsmore, Tara Lang, Jim Lucas, Cindy Simonette, John Haag, Corina White and a nurse to take seventy-five sixth graders to tour the Crawford County Career and Technical Center on December 13, 2019. District Cost: busing \$235.00.

### **Conneaut Valley Middle School-**

1. Kevin Burns to take 22 students on a Limo Lunch to Pizza Hut on November 21, 2019. No Cost to the District.
2. Susie Kline, Victor Susol, Sue Moss, Mary Wilson and Jaime Wells to take up to 30 students to the Youngstown University English Festival in Youngstown, Ohio on April 23, 2020. District Cost: substitutes \$700.00, registration \$300.00, sharing bus with CLMS \$200.00.
3. Sue Moss, Susie Kline, Mary Wilson and Jaime Wells to take up to 70 students to the Erie Public Library, Barnes and Noble and Hibachi Steak House on May 28, 2020. District Cost: substitutes \$560.00 and busing \$428.00.
4. Sarah Pelc, Sue Moss, Mary Wilson, Missy Hull, Matt Fannin and Abbey Michalak to take the sixth grade students to tour the Crawford County Career and Technical Center on December 12, 2019. District Cost: substitutes \$140.00 and busing \$321.00.

**Minutes**

Motion by Mrs. Miller, second by Mr. Hornstein that the Board approve item F. student activities/field trips and G. Fundraising Requests.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**g. Approve Fund Raising Request(s)**

Request the Board to approve the following Fundraising Requests;

**Conneaut Area Senior High School-**

1. Wrestling Cheerleaders to sell Daffins Candy bars at \$1/each starting November 15, 2019 through December 23, 2019. Proceeds to help pay for busing to away matches and jackets for the cheerleaders.
2. Wrestling Cheerleaders to sell Miller's Subs/Hoagies at \$6/each from December 1, 2019 through December 16, 2019. Proceeds to help pay for busing to away matches and jackets for the cheerleaders.
3. CASH Spanish Club to sell Tastefully Simple Fundraisers at \$8-\$10 average and gift sets and collections up to \$200/each starting November 15, 2019 through December 20, 2019. Proceeds to help pay for the Spanish Club trip to Costa Rica.
4. Class of 2021 to sell cookie dough sales at \$20/each starting November 14, 2019 through November 25, 2019. Proceeds to help pay for Prom expenses.
5. CASH Boys Volleyball to host a volleyball tournament with AB Rec League Divisions at \$120/team on January 18, 2020. Proceeds used to purchase team shirts, bags, shorts, warm-ups and food at tournaments.
6. CASH Boys Volleyball to host a Volleyball tournament with ABC Divisions at \$120/team on December 7, 2019. Proceeds to help pay for items for the 2020 season.
7. CASH Boys Volleyball to host a Volleyball tournament with ABC Divisions at \$120/team on November 16, 2019. Proceeds to help pay for volleyball items for the 2020 season.
8. CASH Spanish Club to sell Rada Cutlery online at various prices starting November 14, 2019 through April 30, 2020. Proceeds to help pay for future educational field trips.
9. Conneaut Area Friends of Music to sell food at the tractor Parade at .50 to \$5/each on December 7, 2019. Proceeds to help pay for music department trips, activities and events.
10. Conneaut Area Friends of Music to sell CASH Spirit wear and band parent attire at various prices from November 14, 2019 through December 31, 2019. Proceeds to help pay for music department student activities, marching band expenses and trips.
11. CASH Spanish Club to sell Our Own Candle Company at \$9 to \$25/each starting November 15, 2019 through January 3, 2020. Proceeds to help pay for the Costa Rica trip.
12. Conneaut Area Friends of Music to sell Poinsettias at \$10/each starting November 14, 2019 through December 15, 2019. Proceeds to help pay for music department student activities, marching band expenses and music department jackets, music supplies.
13. CASH Softball Team was approved in October to host a Vera Bradley Bingo at \$25/ticket from October 15, 2019 through February 15, 2020. Proceeds to help pay for the softball spring training trip. Date changed to February 29, 2020 for the bingo event.

**Conneaut Valley Middle School**

1. CVMS Yearbook Club to sell 19/20 yearbooks at \$15/each from December 1, 2019 through June 5, 2020. Proceeds to help replenish yearbook account to purchase supplies as needed.
2. WEB to sell donated friendship bracelets at \$2/each from November 14, 2019 through November 28, 2019. Proceeds to help pay for the November and December WEB meeting/party with 5th graders.

**Conneaut Lake Middle School-**

1. CLMS PTO to sell various spirit wear items at various prices from November 14, 2019 through November 28, 2019. Proceeds to support student activities and trips.
2. Leukemia and Lymphoma Society and CLMS to conduct a Pennies for Patients where students donate pennies and loose change from February 5, 2020 through February 28, 2020. Proceeds will be donated to the Leukemia and Lymphoma Society.

**h. Approve Athletic Initiative/Athletic Intramural Proposal(s) with addition**

Request the Board to approve the following Athletic Initiative/Athletic Intramural Proposal(s) with addition;

**Conneaut Lake Elementary School-**

to conduct Basketball, Volleyball, Soccer, Softball, Cross Country skiing, Gymnastics, Bowling, Scooter Activity, Four Square, Floor Dodge Ball, Baseball and educational activities for grades 3 and 4, 55 hours total and to include the following staff to direct some portion of these activities;

Todd Greenawalt; Korrin Thomas; Melissa Michael; Barb Vaughn; John McMillen; Jodi Phelps and Kevin Welsh.

*Addition-*

**Conneaut Lake Middle School-** Robert Slevin to conduct Boys Intramural Basketball grades 5th and 6th for a total of 30 hours at the contracted intramural pay rate starting November 18, 2019 through February 14, 2020.

**Minutes**

Motion by Mr. McGuirk, second by Mr. Jacobs that the Board approve the athletic initiative/athletic intramural proposals.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**i. Approve Supplemental Resignation(s)**

Request the Board to approve the coaching supplemental resignation submitted as follows;

**Conneaut Area Senior High School-**

Todd Greenawalt as the Head Baseball Coach for the 19/20 school year.

**Conneaut Lake Middle School-**

Kristian Zarembinski- Assistant Boys Basketball Coach effective 10/15/19

**Conneaut Valley Middle School-**

Sue Moss, Newspaper Advisor

**Minutes**

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve item I. Supplemental Resignations; Item J Supplemental Coach Appointments and K. Volunteer Coaches.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**j. Approve Supplemental Coach Appointments for 19 20 SY**

Request the Board to approve the following supplemental coach requests for 2019/2020 sy; *Note CLMS move;*

**Conneaut Area Senior High School**

Kim Carne as the Wrestling Cheerleading Advisor

Joshua Kaufer as the Boys Assistant Basketball Coach

**Conneaut Lake Middle School-**

Nate Alsdorf as the 7th/8th Grade Boys Basketball Assistant Coach

Dan Philson as a Assistant Boy's Basketball Coach.. It is noted he is to be at CLMS (*moved from CASH*)

**Conneaut Valley Middle School**

Amanda Scott as Basketball Cheerleading Advisor

**k. Approve Volunteer Coach Appointments for 19 20 SY**

Request the Board to approve the Volunteer Supplemental Request as follows;

**Conneaut Area Senior High School-**

Nick White Boys Basketball Volunteer

**l. Approve School Based Prevention Specialist Compensation Plan and Appointment**

1. Request the Board to approve the School Based Prevention Specialist Compensation Plan, with a term of October 28, 2019 and continue until June 30, 2020.
2. Request the Board to hire Corrine Livingston-Morian as the full time 180 days/year School Based Prevention Specialist working with Conneaut and Crawford Central School Districts effective "retroactive" to Monday, October 28, 2019 at the rate of \$34,000 per year. All wages and benefits are in accordance with the current Conneaut School District Compensation Plan for the School Based Prevention Specialist.

**Minutes**

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve the school based prevention specialist compensation plan.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**m. Approve Superintendent to Hire**

Request the Board to approve the Superintendent to post, interview and hire the current posted position(s).

**Minutes**

Motion by Mr. Hornstein, second by Mrs. Miller that the Board approve for the Superintendent to hire as per the motion.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**n. Approve Dance Team Leader**

Request the Board to recognize Ann Bortnick as a Dance Team Leader.

**Minutes**

Motion by Mr. Hornstein, second by Mrs. Miller that the Board acknowledge the dance team leader.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**o. Addition to Agenda to Approve Long Term Substitute**

Request the Board to approve Arik Wolf as a Long Term Substitute for Technology Education Teacher at Conneaut Lake Middle School at the Masters Scale Step 1 at \$54,016 \*salary \*prorated beginning Thursday, November 21, 2019 through Friday, June 5, 2019.

"PERMANENT SUBSTITUTE TEACHERS – those hired to work in a long term situation, replacing a professional on a long term basis, normally one semester or more, can be replaced upon a fifteen day notice at the discretion of the administration. The daily rate is determined by dividing Step 1 of the appropriate wage scale in the negotiated contract by 185. All contracted benefits are also available, subject to any requirements by those companies providing benefits on behalf of the district. Permanent substitutes will be paid every two weeks and no monies will be withheld to be paid over the summer months. If a permanent substitute commences work in the middle of a pay period, they will not be paid until the end of the subsequent pay period."

**Minutes**

Motion by Mr. Hornstein, second by Mrs. Klink that the Board approve the long term substitute.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes  
Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**p. Addition to Agenda Approve the Anderson Coach Bus Drivers List**

Request the Board to approve the updated list of bus drivers for Anderson Coach and Travel.

**Minutes**

Motion by Mr. Hornstein, second by Mrs. Klink that the Board approve the Anderson Coach Bus Drives list.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**q. Addition to Agenda Approve Change in Field Trip**

Request the Board to approve a change in a chaperone from a field trip approved at the October 9, 2019 Board meeting as follows;

Melissa Flinchbaugh and Vicky Lipinsky to take fifteen students to Precision Manufacturing as part of the Student in the Workplace field trip #4 on Friday, November 15, 2019. Reimbursed by the IU#5 for substitute \$140.00 and busing \$160.00.

Requesting the change to Melissa Flinchbaugh with Shelley Caravella and add an additional substitute cost (reimbursed by the IU#5) at \$140.00.

**Minutes**

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve the change in field trip.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**r. Addition to Agenda Field Trip German Club Home and Home Exchange**

Request the Board to approve the German Club to start a four week home-and-home exchange with German students starting the spring of 2020, as per detailed backup on Agenda Manager.

**Minutes**

Motion by Mrs. Miller, second by Mr. Ellis that the Board approve the Field Trip German Club Home and Home Exchange as proposed at the work session. passed.

Passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**19. CURRICULUM**

**20. BUILDINGS AND GROUNDS**

**a. Approve Facility Use Request(s) with fee waiver(s)**



Request the Board to approve the following Facility Use with fee waiver requests;

**Conneaut Area Senior High School**

1. Kim and Greg Wright, requestors to use the auditorium on Sunday, January 12, 2020 for an Eagle Scout Community project. Asking to waive fees.

**Conneaut Lake Middle School**

1. Yvonne Medrick, requestor for Conneaut Area Boys Lacrosse to use the gymnasium on January 6, 2020 through March 31, 2020 for lacrosse open gyms and practices, asking to waive fees.
2. Jeff Hans, requestor for the Conneaut Lake Wrestling Club to use the wrestling room November 1, 2019 through May 1, 2020 for wrestling practices. asking to waive fees.

**Conneaut Valley Elementary**

1. John Evans, requestor for the Conneaut Valley Little League to use the gymnasium March 1, 2020 through May 1, 2020 for baseball practices. Asking to waive fees.
2. Yvonne Medrick, requestor for the Conneaut Valley Girls Softball Association to use the gym from March 16, 2020 through May 1, 2020 for softball practices. Requesting fees to be waived.

**Conneaut Valley Middle School**

1. John Evans, requestor for Conneaut Valley Little League to use the gym for baseball practices starting March 1, 2020 through May 1, 2020.
2. Yvonne Medrick, requestor for Conneaut Valley Girls Softball Association to use the gym for softball practices starting March 16, 2020 through May 1, 2020.

**Minutes**

Motion by Mrs. Miller, second by Mrs. Klink that the Board approve the facility use requests with fee waivers.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**21. TRANSPORTATION**

**a. Approve Revised and New Bus Routes**

Request the Board to approve the Revised and New Bus Routes from AC Services (Anderson Bus Company).

**Minutes**

Motion by Mr. Hornstein, second by Mr. McGuirk that the Board approve A. Revised and New Bus Routes and B. Winter Sports Estimated Transportation Costs.

Motion passed by roll call;

Mr. Burnham-yes Mr. Ellis-yes Mr. Hornstein-yes Mr. Jacobs-yes Mrs. Luckock-yes

Mrs. Klink-yes Mr. McGuirk-yes Mr. McQuiston-absent Mrs. Miller-yes

**b. Approve Winter Sports Estimated Transportation Costs**

Request the Board to approve the 2019 2020 Winter Sports Transportation Estimated Costs from Anderson Coach.

**22. \*Visitor Recognition**

\*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

**Minutes**

Mrs. Luckock offered a visitor recognition on agenda items. Noting as per the Policy 903 - Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise described by the Board.

**23. BOARD CONCERNS**

The next regular scheduled Board meeting will be;

December 4, 2019 Board Reorganization Meeting at Alice Schafer Annex Cafeteria, starts at 7 PM.

December 4, 2019 Work Session at Alice Schafer Annex cafeteria, after the Reorganization Meeting.

December 11, 2019 Regular Board Voting Meeting at Alice Schafer Annex cafeteria, starts at 7 PM.

**Minutes**

Mrs. Luckock added the Public Hearing for Custodial Bids at Alice Schafer Annex on Wednesday, December 11, 2019 at 6:30 PM.

The Board thanked Mr. Jacobs for serving on the School Board.

**24. EXECUTIVE SESSION**

**EXECUTIVE SESSION** - to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss real estate strategy, student concern and personnel concerns.

**Minutes**

Mrs. Luckock announced the Board would be going into an executive session immediately after the adjournment to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss real estate strategy, student concern and personnel concerns.

**25. ADJOURNMENT****Minutes**

Motion by Mrs. Miller, second by Mr. Hornstein to adjourn at 8:04 pm.

**26. INFORMATION**

(Items approved by the Superintendent and submitted as information to the Board of Education).

**a. Facility Use Request(s) - as information**

As Information-

**Alice Schafer Annex-**

1. Donna Keller, requestor for Conneaut Area Senior High School Friends of Music to use the kitchen, cafeteria, and gym on Saturday, December 7, 2019 to sell food and drinks at the Linesville tractor parade.

**Conneaut Lake Middle School-**

1. Alyse Widner, requestor for CASH Boys Volleyball to use the gym, concession stands for a Volleyball Tournament on Saturday, December 7, 2019.
2. Jeff Hans, requestor for Eagles Foundation to use the conference room for meetings on November 5, 2019; December 3, 2019; January 7, 2020; March 3, 2020, April 7, 2020; May 5, 2020 and May 26, 2020.
3. Alyse Widner, requestor for CASH Boys Volleyball to use the gym and concessin stand for a Volleyball tournament on Saturday, November 16, 2019.
4. Alyse Widner, requestor for CASH Boys' Boys Volleyball to use the gym and concession stand on January 18, 2020 for a Volleyball Tourney.
5. Holly Thomas, requestor for Conneaut Captains 14U Boys Baseball to use the gym twice a week starting January, 2020 through April, 2020.

**b. Nutrition September Report- as information.****c. Maintenance of Effort Letter - as information.**

As Information, Conneaut School District has maintained fiscal effort for fiscal year ending June 30, 2018 and the fiscal year ending June 30, 2018. Maintenance of Effort letter.

  
Dorothy Luckock, Board President

  
Greg Mayle, Board Secretary