

# OCTOBER 9, 2019 CONNEAUT SCH DISTRICT VOTING MEET

10/9/2019 [7:00PM-9:00PM] @ Conneaut Valley Elementary School

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## - CONNEAUT SCH DISTRICT VOTING MEETING -

### 1. Open Meeting

#### Minutes

Mrs. Luckock opened the public meeting at 7:00 pm at the Conneaut Valley Elementary School cafeteria.

### 2. Moment of Silence

#### Minutes

Mrs. Luckock asked for a moment of silence/reflection.

### 3. Flag Ceremony

### 4. Vision and Mission Statement

Vision Statement- "A community where all recognize and fulfill their unique potential to contribute to a globally connected society."

Mission Statement- "To provide a safe and supportive environment where all acquire the skills to become productive citizens of a globally connected society."

#### Minutes

Mr. Hornstein read the Vision and Mission Statement(s).

### 5. Call to Order

#### Minutes

The following Board members were present;

Mr. Burnham, Mr. Ellis, Mr. Hornstein, Mr. Jacobs, Mrs. Luckock, Mrs. Klink, Mr. McGuirk, and Mr. McQuiston.

It is noted Mrs. Miller was absent due to work.

### 6. Presentation

Presentation by Mrs. Varner, CVE Guidance Counselor

#### Minutes

Mrs. Varner presented a short video from the 2018/2019 Biz Kids.

### 7. \*Visitor Recognition on Agenda Items

\*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

#### Minutes

Mrs. Luckock invited any visitor wishing to address the Board with a Visitor Recognition on Agenda Items. Noting as per Policy 903-Public participation in Board Meetings.

It is noted no one approached the podium.

### 8. Approval of Agenda

Request the Board to approve the Agenda.

**Minutes**

Motion by Mr. Jacobs, second by Mr. McGuirk that the Board approve the Agenda as presented.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller absent

### 9. Approval of Minutes

Request the Board to approve the following Minutes;

September 4, 2019 Public Work Session Minutes

September 11, 2019 Voting Meeting Minutes

September 12, 2019 Athletic Committee Meeting Minutes

**Minutes**

Motion by Mr. Hornstein, second by Mrs. Klink that the Board approve the Minutes.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller absent

### 10. Approve Treasurers Reports- July, 2019

Request the Board to approve the July, 2019 Treasurer's Report.

**Minutes**

Motion by Mr. McQuiston, second by Mr. Hornstein that the Board approve the Treasurers Report for July, 2019.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller absent

### 11. Approve Budget Transfers

Request the Board to approve the Budget Transfers.

**Minutes**

Motion by Mr. Hornstein, second by Mr. McGuirk that the Board approve the Budget Transfers for both 11 a. Budget Transfers and 11 b. 18/19 Year End Budget Transfers.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller absent

**a. Approve Budget Transfers**

Request the Board to approve the Budget Transfers.

**b. Approve 18/19 Year End Budget Transfers**

Request the Board to approve the 2018/2019 Year End Budget Transfers.

### 12. FINANCIALS - BILLS

**Minutes**

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve Bills 12. a September 2019 Fund 10 bills; 12. b Fund 31 Capital Project bills; 12. c Fund 50 Cafeteria Food Service bills and 12. d. Fund 71 Scholarship List of Bills, motion passed. It is noted Mr. Burnham voted no.

Motion passed by roll call.

Mr. Burnham no	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller absent

**a. Approve September, 2019 Bills Fund 10 in the amount of \$2,073,547.82**

Approve Fund 10 Total Checks, Direct Deposits and Wire Transfers for the Month in the amount of \$2,073,547.82.

**b. Approve Fund 31 Capital Project Bills in the amount of \$86,648.90**

Request the Board to approve Fund 31 Capital Project Bills in the amount of \$86,648.90.

**Minutes**

Included in the motion under 12.a.

**c. Approve Fund 50 Cafeteria Food Service Bills in the amount of \$58,238.86**

Request the Board to approve the Fund 50 Cafeteria Food Service Bills in the amount of \$58,238.86.

**Minutes**

Included in the motion under 12.a.

**d. Approve Fund 71 Scholarship List of Bills in the amount of \$1,000.00**

Request the Board to approve Fund 71 Scholarship List of Bills in the amount of \$1,000.00.

**Minutes**

Included in the motion under 12.a.

**13. INVESTMENT REPORT - August, 2019 available at voting meeting**

**Minutes**

As information.

**14. INFORMATION (Financial Reports and Bank Statements to be included upon the Minutes.**

**a. General Fund Report - Revenues/Expenditures - July, 2019 and August, 2019 available at the voting meeting.**

**Minutes**

Financial Reports Revenues/Expenditures for July, 2019 and August, 2019 as information.

**b. Student Activity Fund Reports -**

As information the Student Activity Fund Reports for-

CASH - August, 2019

CLMS- July, 2019 and August, 2019

CVMS- August, 2019

**Minutes**

As information the Student Activity Fund Reports for-

CASH - August, 2019

CLMS - July, 2019 and August, 2019

CVMS - August, 2019

**c. Food Service Operating Statement - no report**

**15. OTHER FINANCIALS with Addition**

**a. Approve Proposed Private Sale of Tax Claim Land**

Request the Board to approve the Proposed Private Sale of Tax Claim Land.

**Minutes**

Motion by Mr. Burnham, second by Mr. Hornstein, motion passed.

Motion passed by roll call.

Mr. Burnham yes

Mr. Ellis yes

Mr. Hornstein yes

Mr. Jacobs yes

Mrs. Klink yes

Mr. McGuirk yes

Mrs. Luckock yes                      Mr. McQuiston yes                      Mrs. Miller    absent

**b. Approve to Establish a Student Activity Account**

Request the Board to approve to establish a student activity account titled Spirit Club at the Conneaut Area Senior High School.

**Minutes**

Motion by Mr. Burnham, second by Mr. McQuiston motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein    yes
Mr. Jacobs    yes	Mrs. Klink yes	Mr. McGuirk    yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller    absent

**c. Approve Academic Initiative/Academic Intramural Proposal(s)**

Request the Board to approve the following Academic Initiative/Academic Intramural Proposals-

**Conneaut Area Senior High School-**

Request the Board to approve the CASH Envirothon Academic Initiative/Academic Intramural Proposal for CASH Envirothon and Amber Heil for 30 hours total from September 2019 through June 2020 at \$20.50/hour.

**Conneaut Valley Middle School-**

Request the Board to approve the Creative Communicators Workshop-Art Club with Victor Susol, 20 hours starting Thursday, October 10, 2019 through Tuesday, May 19, 2020, up to 20 hours at \$20.50/hour.

**Minutes**

Motion by Mr. Hornstein, second by Mr. Burnham, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein    yes
Mr. Jacobs    yes	Mrs. Klink yes	Mr. McGuirk    yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller    absent

**d. Addition to Agenda to Approve Agenda Manager Agreement**

Request the Board to approve the Agenda Manager Agreement effective July 1, 2019 through June 30, 2022, per District Solicitors review. Costs as follows;

Year One- \$1,700.00

Year Two- \$3,400.00

Year Three- \$3,400.00

**Minutes**

Motion by Mr. Hornstein, second by Mr. Jacobs, motion passed.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	yes	Mr. McGuirk	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	absent

## 16. BOARD CONCERNS

### a. Correspondence

### b. Student Representatives -

CASH Representative - Mallory Schroeder, Andrea Palmer and Emmett Gerber

CVMS Representative(s) - Tristan Shelatz and Gavin Boardley

#### Minutes

Tristan Shelatz from Conneaut Valley Middle School updated the Board.

### c. Crawford County Career & Technical Center Representative - Tim McQuiston CCCTC Representative

#### Minutes

Provided a report.

### d. Northwest Tri-County Intermediate Unit #5 Representative - Dorothy Luckock, IU Board

Recap of the NW Tri-County IU#5 meeting held September 25, 2019.

#### Minutes

Provided a report.

### e. Conneaut Education Association - Jeff Hans, President

#### Minutes

Had no report

### f. Conneaut Education Support Personnel Association - Paul VanDusen, President

#### Minutes

Had no report.

### g. PIAA D10 Report - Don Ellis, PIAA District Representative

See PIAA News September Report 2019 provided by Mr. Ellis.

#### Minutes

The newsletter was on work session and the August minutes will be available.

### h. Committee Reports - Policy Committee

#### Minutes

Briefed on gifts grants and donations

## 17. OTHER with Additions

### a. Policies for 1st Reading - As information only.

Policies for 1st Reading as information;

Policy 701 - Facility Planning

Policy 707 - Facility Use

Policy 816 - School Police

**Minutes**

Policies for 1st Reading as information;

Policy 701 - Facility Planning

Policy 707 - Facility Use

Policy 816 - School Police

**b. Approve 2nd Reading and Adoption of Policies with correction**

Request the Board to approve the following policies for 2nd Reading and Adoption;

- Policy 906 - Public Complaints Procedures
- Policy 609 - Investment of District Funds *with correction*
- Policy 615 - Payroll Deductions
- Policy 619 - District Audit

**Minutes**

Motion by Mr. Hornstein, second by Mrs. Klink, motion passed.

Motion passed by roll call.

Mr. Burnham	yes	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	yes	Mr. McGuirk	yes
Mrs. Luckock	yes	Mr. McQuiston	yes	Mrs. Miller	absent

**c. Approve Local Advisory Committee (LAC) and Vo-Ag (OAC) Occupational Advisory Committee(s) Member list**

Request the Board to approve the members for the Local Advisory Committee (LAC) and Vo-Ag (OAC) Occupational Advisory Committee as follows;

Laura Metrick	David Maskrey	John Hines	Jarrin Sperry	Brenda Kantz	Eric Andrew
John Evans	Grace Agnew	Mike Campbell	Jeremy Burnham	John Burnham	Sherman Allen
George Greig	Jennifer Hines	Ella Klink	Chad Loucks	Jolene Kuhn	Jolene Kuhn

**Minutes**

Motion by Mr. Hornstein, second by Mr. Jacobs, motion passed. Mr. Burnham abstained.

Motion passed by roll call.

Mr. Burnham	abstained	Mr. Ellis	yes	Mr. Hornstein	yes
Mr. Jacobs	yes	Mrs. Klink	yes	Mr. McGuirk	yes

Mrs. Luckock yes      Mr. McQuiston yes      Mrs. Miller absent

**d. Approve Counseling Affiliation Agreement**

Request the Board to approve the Counseling Affiliation Agreement between the Conneaut School District and Edinboro University.

**Minutes**

Motion by Mr. Burnham, second by Mr. Jacobs, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller absent

**e. Approve Memorandum of Understanding**

Request the Board to approve the Memorandum of Understanding between the Conneaut Education Association and the Conneaut School District regarding teacher schedule change.

**Minutes**

Motion by Mr. McQuiston, second by Mr. Hornstein, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller absent

**f. Approve Job Description**

Request the Board to approve the School Based Prevention Specialist Job Description.

**Minutes**

Motion by Mr. Hornstein, second by Mr. McGuirk, motion passed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller absent

**g. Addition to Agenda Approve HDH Group Agreement**

Request the Board to approve the agreement between The HDH Group, Inc. dba HUB International and the Conneaut School District for purposes of administrative services with respect to 1094-C and 1095-C Administration, effective October 1, 2019.

**Minutes**

Motion by Mr. Hornstein, second by Mr. Jacobs, motion passed.



Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller absent

#### **h. Addition to Agenda Approve Moving 9th Grade Boys' Basketball Program to the Junior Varsity Program**

##### **Minutes**

Motion by Mr. Hornstein, second by Mr. McQuiston, motion passed.

Mr. Burnham expressed he was not sure this is a good idea and indicated he was not sure he bought the Athletic Directors idea. He is curious what steps the Athletic Director has tried to drum up players. He finds it very interesting that the Athletic Director attempted to eliminate last year the soccer program and seemingly couldn't come up with coach and players. Why if an issue now in October before the season starts are we hearing this issue. If it has been on going back in the summer, why didn't we hear in August. We could have had corrective action taken then, he does not support this and feels it should be tabled.

Mr. McGuirk added understands the numbers issue and coaching issues as enrollment drops but we want to encourage and keep young members on as we can. Give them a chance to grow and get better at what they do. If it takes getting another coach, he feels that is better than cutting kids in the long run.

Mr. Jacobs feels this move is a good discussion. Hearing the coach has outreached by going to both middle schools, seems as if he made an honest effort to go out and recruit. He understands that if numbers return next year to sustain that the board can bring it back. In the interim year, we make a good effort.

Mr. Burnham then questioned we hear about summer work outs, but I don't know where they happen. Mr. Sperry answered that the coach moved them around multiple locations in order to save some time for parents travel time. Mr. Burnham questioned if there was any offering to transport students?

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller absent

## **18. OLD BUSINESS**

## **19. NEW BUSINESS**

## **20. PERSONNEL with Additions**

### **a. Approve the Additions to the Service Support Professionals Substitute Personnel**

Request the Board to approve additional names to the Service Support Professionals Substitute Personnel listing.

##### **Minutes**

Motion by Mr. Hornstein, second by Mrs. Klink to approve Personnel items 10 A Service Support Professionals; 10 B Contracted Custodial Personnel, 10 C Kelly Services Substitutes and 10. D Supplemental Coach Appointments.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein	yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk	yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller	absent

**b. Approve Contracted Custodial Personnel**

Request the Board to approve personnel submitted by Contracted Custodial Personnel.

**Minutes**

Included in 10. A Motion.

**c. Approve Kelly Services Substitute Updated Listing Revised/Updated**

Request the Board to approve the Kelly Services Substitute Updated listing, updated since the worksession.

**Minutes**

Included in 10. A Motion.

**d. Approve Supplemental Coach Appointments for 19 20 SY**

Request the Board to approve the following supplemental coach requests for 2019/2020 sy;

**Conneaut Area Senior High School**

1. Corinne Eaton, Student Council
2. Alex Hoovler, National Honor Society
3. Donna Kullen, Newspaper Editor
4. Lisa Lichota, Junior Class Advisor
5. Mary Morris, Drama Advisor
6. Sarah Schwartz, Spirit Club
7. Jason Werteleit, Senior Class Co-Advisor

**Minutes**

Included in 10. A Motion.

**e. Approve Professional Growth Request(s) with Additions and Strikethrough**

Request the Board to approve the following Professional Growth Requests **with one item removed and addition at the bottom;**

1. Peg Jacobs to attend the Aligning Next Generation Science Standards with PA Core at the NW Tri-County IU#5 on Monday, November 4, 2019. Title IIA Cost: substitute \$140.00 and mileage \$39.80.
2. Sue Larson to attend the HR Job Alike to be held at the IU#5 on Thursday, October 17, 2019. District Cost: mileage \$37.70.
3. ~~Lisa Lichota to attend the Pa Counselor Symposium at Clarion University on Tuesday, November 12, 2019. District Cost: mileage \$99.76.~~
4. Lisa Lichota to attend the PA Counselor Symposium at the Clarion University on Tuesday, November 12, 2019. Title IIA Cost: mileage \$99.76.
5. Sue Moss and Howard Bolte to attend the School Wide Positive Behavior Sustaining at the NW Tri-Co IU#5 on Tuesday, October 15, 2019 and Thursday, May 21, 2020. District Cost: substitutes \$280.00, mileage \$22.04.

6. Sue Moss, Steve Mickle, Jamie Kellogg and Todd Tompkins to attend the Aligning Next Generation Science Standards at the IU#5 on Monday, November 4, 2019. Title II A Cost: substitutes \$560.00 and mileage \$204.00.
7. Joyce Popovich to attend the A/CAPA Conference in Hershey, PA on Tuesday, November 12, 2019 through Friday, November 15, 2019. District Cost: registration \$325.00, mileage \$329.44, hotel \$514.76, meals \$60.00.
8. Patricia Prebor to attend Coding with Robots at the IU#5 on Thursday, December 5, 2019. Title IIA Cost: substitutes \$140.00 and mileage \$28.65.
9. Patricia Prebor to attend the Pete and C Conference in Pittsburgh, pA on Sunday, February 23, 2020 through Tuesday, February 25, 2020. Title IIA Cost: substitutes \$280.00, registration \$180.00, mileage \$220.86, tolls/parking \$50.00.
10. Julie Smay to attend the IUP FCS Teacher Day in Indianan, PA on Friday, November 8, 2019. Title IIA Cost: substitute \$140.00, mileage \$174.00, hotel \$126.54, and meals \$60.00.
11. Megan Spellman/Jim Lucas to attend the Aligning next Generation Science Standards at the IU#5 on Monday, November 4, 2019. Title IIA Cost: substitute: \$140.00, mileage \$105.00.
12. Ben Stumpf to attend the 6th Annual Trauma Conference at Edinboro University on Thursday, October 24, 2019. No Cost to the District.
13. Ben Stumpf to attend the Association of School Psychology 2019 Fall Conference in State College, PA on Wednesday, November 6, 2019 and Thursday, November 7, 2019. District Cost: registration \$225.00, mileage \$201.84, hotel \$276.69 and meals \$180.00.
14. Joel Wentling to attend the PASAP NW Regional Workshop in Edinboro PA on Thursday, October 24, 2019. District Cost: mileage \$37.70.
15. Joel Wentling to attend the PASAP Board Meeting in State College, PA on Friday, November 1, 2019 and Saturday, November 2, 2019. District Cost: mileage \$191.40.

**Additions-**

1. Don Ellis, Jr. originally approved at the August 14, 2019 Board meeting to attend the PSBA Fall Leadership Conference, requesting to include mileage at \$367.84.
2. Heidi Dickerson to attend the PA State Modern Language Association Fall Conference in State College on (traveling Thursday, October 24, 2019) conference starts on Friday, October 25, 2019 and Saturday, October 26, 2019. Title IIA Cost: registration \$200, mileage \$223.88, hotel \$230 and meals \$180.00.

**Minutes**

Motion by Mr. Hornstein, second by Mr. Ellis that the Board approve the following professional growth requests;

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller absent

**f. Approve Leave Request(s)**

Request the Board to approve the following leave request;

1. Kelly Allen, instructional aide, 1/2 Day, General Unpaid Leave, Wednesday, September 25, 2019.

2. Sue Thompson, cook, 2 Days, General Unpaid, Friday, November 22, 2019 and Monday, November 25, 2019.

### Minutes

Motion by Mr. Burnham, second by Mr. Jacobs that the Board approve the leave requests.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein	yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk	yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller	absent

### g. Approve Student Activities/Field Trip Request(s) with Addition/Change...

Request the Board to approve the following field trips/student activity trips;

#### Conneaut Area Senior High School

1. Glenn Cameron and Ralph Egyud to take students to the PMEA District 2 Jazz Band auditions at Youngsville High School on Thursday, November 21, 2019. District Cost: substitute \$140.00, registration \$170.00 and busing \$341.00.
2. Ralph Egyud and Glenn Cameron to take the Quarter Tones quartet to perform at the PSBA Conference in Hershey, PA on Wednesday, October 16, 2019 and Thursday, October 17, 2019. District Cost: substitute \$140.00, district van, hotel \$300.00 and meals \$200.00.
3. Ralph Egyud and Glenn Cameron to take up to 30 students to the Tuba Christmas Erie at Penn State Behrend on Saturday, December 7, 2019. District Cost: registration \$600.00 and bus \$258.00.
4. Melissa Flinchbaugh and Vicky Lipinsky to take fifteen students to the Student in the Workplace Cohort along with the IU#5 to Edinboro University of Pa in Edinboro, PA on Friday, October 11, 2019. Reimbursed by the IU#5 for substitute \$140.00 and busing \$215.00.
5. Melissa Flinchbaugh and Vicky Lipinsky to take up to 15 students to the Student in the Workplace Cohort with the IU on #3 of 5 field trips to the Erie VA Hospital in Erie, PA on Wednesday, October 23, 2019. To be paid/reimbursed by the IU#5: substitute \$140.00 and busing \$260.00.
6. Melissa Flinchbaugh and Vicky Lipinsky to take fifteen students to Precision Manufacturing as part of the Student in the Workplace field trip #4 on Friday, November 15, 2019. Reimbursed by the IU#5 for substitute \$140.00 and busing \$160.00.
7. Melissa Flinchbaugh and Vicky Lipinsky to take fifteen students as part of the Student in the Workplace Cohort field trip #5 of 5 total to Edinboro University on Wednesday, December 18, 2019. To be reimbursed by the IU#5: substitute \$140.00 and busing \$215.00.
8. Amber Heil to take twenty students to participate in the Envirothon Training Day at Stainbrook Park on Wednesday, April 29, 2020. District Cost: substitute \$140.00 and busing \$192.00.
9. Amber Heil to take twenty students to Pymatuning State Park as part of the Envirothon Competition on Wednesday, May 6, 2020. District Cost: substitute \$140.00 and busing \$169.00.
10. Laura Metrick to take 25 students to the Regional Fall Roundup in Lawrence County Fairgrounds on Friday, October 18, 2019. District Cost: substitute \$140.00 and busing \$247.00.
11. Melissa Flinchbaugh, Bill Stevenson, Jason Peters, Richard Freysinger, Mike Shimkanin and Chris Walters to take 80 students to the MFG Day at the Bayfront Center on Wednesday,

- October 9, 2019. District Cost: substitutes \$560.00 and busing \$430.00.
12. Melissa Flinchbaugh, Lisa Lichota, Renee Morini, Amber Heil, Mike Huber and Alex Hoovler to take the 9th grade students to the Annual 9th Grade tours of the CCCTC on Wednesday, October 23, 2019. District Cost; substitutes \$280.00 and busing \$684.00.
  13. Melissa Flinchbaugh and Lisa Lichota to take 40 juniors and seniors to the College Fair held at the University of Pitt Titusville on Wednesday, November 13, 2019. Reimbursed by Univ of Pitt Titusville for busing \$398.00.
  14. Mike Mihoci to take five juniors to the Thiel College Mock Congress Event on Thursday, October 17, 2019. District Cost: substitute \$140.00.
  15. Derek Peterman and Bill Stevenson to take up to 24 students to the Softball Spring Training - Cal Ripken Experience in Pigeon Forge, Tennessee on Tuesday, April 7, 2020 through Saturday, April 11, 2020. District Cost: substitutes \$360.00 and meals \$180.00.
  16. Bernadette Verno to take six students to Women in Engineering Penn State Behrend on Friday, November 1, 2019. District Cost: using district van.
  17. Bernadette Verno to take up to seven students to the Academic Games- Propaganda, Presidents, World Events at Slippery Rock University on Wednesday, November 13, 2019; Wednesday, January 8, 2020 and Wednesday, February 19, 2020. District Cost: substitutes \$174.00, registration \$210.00 and district van.
  18. Bernadette Verno to take up to 15 students to the Mock Trial Competition at the Erie County Courthouse which is usually scheduled during the last week in January 2020 for half days. Day depends on court room availability. District Cost: registration \$125.00 and busing \$249.00.

#### **Conneaut Lake and Conneaut Valley Middle School;**

1. Bernadette Verno to take up to 15 middle school students to the National History Day at Allegheny College on Saturday, February 29, 2020. District Cost: busing \$195.00.

#### **Conneaut Lake Middle School;**

1. Jamie Duda, Corina White, Angie Unger, Barb Burns and a classroom nurse to take sixteen students to the Oil Creek and Titusville Railroad in Titusville, PA on Thursday, October 17, 2019. District Cost: registration \$96.00, and adults \$65.00 and busing \$188.00.
2. Craig Heberle, Beth Sanner, Trish Prebor, A. Boweman, Tim Schleicher, Chad Wensel, Brett McCartney, Corina White, John Haag, Jackie Geer and a nurse to take 161 middle school Stand Tall members to the Hockey Hooky Erie Otters Game at Erie Insurance Arena on Wednesday, October 23, 2019. District Cost: substitutes \$840.00, registration \$100.00 and busing \$746.00.
3. Yvonne Medrick, Stephanie Billig, Megan Spellman, Pam Harrison, Jeff Hans, John Haag, Beth Sanner and Corina White to take the 8th graders to Kennywood on Wednesday, June 3, 2020. No Cost to the District.

#### **Conneaut Valley Elementary School;**

1. Kris Barnes, Adam Jesse, Jessica Martin, Sandy Blood, Kelly Allen to take the 4th grade classes to the Erie Philharmonic Youth Concert at Warner Theater in Erie, PA on Thursday, November 21, 2019. District Cost: substitutes \$140.00 and pending busing.
2. Barb Heim and Holly Thomas to take the 1st grade students to the Erie Zoo on Monday, June 1, 2020. No Cost to the District.

#### **Conneaut Valley Middle School;**

1. Kevin Burns to take up to six students who are the SOAR games winners to lunch at McDonald's in Albion, PA on Monday, November 4, 2019. No Cost to the District, using district van.
2. Jamie Kellogg and Todd Tompkins to take up to ten students (2 teams) to compete in the annual Pymatuning/Shenango Watershed Challenge at Munnell Run Farm in Mercer, PA on Wednesday, October 16, 2019. District Cost: substitutes \$280.00 and busing pending.
3. Sue Moss Howard Bolte, Todd Tompkins, Tami Bossard, Brian McCall, Greg Peters, Mrs. Meka, Jason Onderko and Marie Marteeny to take up to 150 students on a Positive Behavior Trip as a reward for the 1st 9 weeks to the Erie otters game on Wednesday, October 23, 2019. District Cost; busing \$775.00.
4. Greg Peters to take the 6th grade band and chorus to see the Erie Philharmonic Orchestra's special student presentation at the Warner Theater, Erie, PA on Thursday, November 21, 2019. District Cost: substitute \$140.00.

**CASH, CLMS and CVMS**

1. Ralph Egyud, Greg Peters and Ruth Rea to take 22 middle school and 9th grade students to attend the PMEA District 2 I.U#5 jr. High Chorus Festival at Harborcreek High School on Friday, November 15, 2019 and Saturday, November 16, 2019. District Cost: substitutes \$140.00, registration \$1,122.00 and busing \$437.00.

**Change CLMS-**

1. Craig Heberle and Jeff Hans were approved to take 20-40 students to the MFG Day at the Erie Bay Front on Wednesday, October 9, 2019 at the July 10, 2019 Combined board meeting. Requesting Chad Wensel go in place of Jeff Hans.

**Minutes**

Motion by Mr. Hornstein, second by Mrs. Klink that the Board approve items 10. G Student Activities/Field Trips; 10 H Fund Raising Requests; 10 I Resignations; 10 J Coach Supplemental Resignation and 10. K. Sports Athletic Intramural Requests.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller absent

**h. Approve Fund Raising Request(s) with Additions**

Request the Board to approve the following Fundraising Requests;

**Conneaut Area Senior High School-**

1. CASH Cross Country Team to sell Jane's Stromboli's at various prices starting Thursday, October 10, 2019 to Friday, October 18, 2019. Proceeds to benefit the boosters.
2. CASH Student Council to sell Homecoming Dance tickets October 1,2019 through October 11,2019 at \$7/ticket. Proceeds to help with school activities.
3. CASH Football Cheerleading to sell Stromboli's from Thursday, October 10, 2019 to Friday, October 18, 2019. Proceeds to help with senior night gifts and spirit wear.

4. CASH Softball to host a Vera Bradley Bingo at \$25/ticket from October 15, 2019 through February 15, 2020. Proceeds to help pay for the softball spring training trip.
5. Conneaut Area Friends of Music to sell Wear Pink for a Cure t-shirts at \$10 to \$13/each from September 27, 2019 through October 12, 2019. Proceeds to be used to purchase a heated throw blankets which will be donated to the Yolanda Barco Oncology Institute in Meadville. Any profit not used to purchase blankets will be donated directly to the Institute, Friends of Music will not make any money on this sale.
6. Conneaut Area Friends of Music to sell spirit wear at Football games during the Fall 2019 season at various prices, to conclude at the end of December, 2019. Proceeds to help pay for music department student activities, marching band expenses, trips etc.
7. CASH Boys Volleyball to have Community night Volleyball Thursdays at CLMS at \$1/to play starting October, through February 2020. proceeds to help purchase volleyball items for the 2020 season.
8. Conneaut Area FFA to sell various citrus items from Pee Jays Fresh Fruit at \$16 to \$41 from October 15, 2019 through December 5, 2019. Proceeds to help with FFA Leadership conferences and trips.
9. Conneaut Area FFA to sell various types of beef sticks from September 18, 2019 through June 5, 2020. Proceeds to help pay for FFA Leadership Conferences and trips.
10. Class of 2020 to host a Mr. CASH Competition on January 25, 2020 selling tickets at \$5/ticket. Proceeds to offset senior graduation costs.
11. Class of 2020 to host Lip Sync on March 7, 2020 at \$5/ticket. Proceeds to offset senior graduation costs.
12. Class of 2020 to host a senior vs. staff Basketball game on April 25, 2020 at \$5/ticket. Proceeds to help offset senior graduation costs.

#### **Conneaut Valley Elementary School-**

1. CVES to host a Scholastic Book Fair from 12/9/19 to 12/14/19 at various prices. This is a no profit/buy one book, get one free.

#### **Conneaut Valley Middle School**

1. Conneaut Valley Middle School to host a Scholastic Book Fair from 10/21/19 to 10/25/19 at various prices. Proceeds to be used to purchase more books.
2. CVMS PTO to sell spiritwear from November 1, 2019 through November 18, 2019 at various prices. Proceeds to help pay for field trips.

#### **Addition-**

1. CASH Boys' Volleyball to solicit for sponsors for the 2020 CASH teams and featured on tournaments and practices at \$100/sponsor. Solicit Thursday, October 10, 2019 through Friday, February 28, 2020.

#### **i. Approve Resignation**

Request the Board to accept the resignation received from Jenny Lambert, classroom nurse with her last day of working to be Friday, October 4, 2019.

#### **j. Approve Coach Supplemental Resignation**

Request the Board to approve the coaching resignation from Derek Peterman CVMS Assistant Girls' Basketball Coach effective July 8, 2019.

#### **k. Approve Sports Athletic Intramural Requests**

Request the Board to approve the following Athletic Intramural Request(s);

- 1. CASH Overall Physical Conditioning, Pat Gould starting October 10, 2019 through February 2020 for a total of 100 hours at \$20.50/hour.
- 2. CLMS 6th Grade Girls Volleyball program with Lindsay Hasbrook for a total of 20 hours from October 14, 2019 through November 15,2019 at \$20.50/hour.
- 3. CVMS Intramural boys' 5th and 6th grade Basketball with Joseph Lucas for a total of 20 hours starting October 2019 through December 2019 at \$20.50/hour.

**I. Approve Date Changes in Field Trip(s)**

Request the Board to approve changing field trip dates for previously approved at the August Board meeting for Peg Jacobs to take students to Creek Connections- October 23, 2019 changed to October 24, 2019 and January 8, 2020 changed to January 15, 2020.

**Minutes**

Motion by Mr. Jacobs, second by Mr. McGuirk that the Board approve the date changes for field trips.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller absent

**m. Approve Resource Personnel**

Request the Board to approve the \*Resource person(s) as follows;

Conneaut Area Senior High School

Nathan Resele, resource person for boys' varsity/jv soccer from October 1, 2019 through October 14, 2019.

\*Per Policy 123 - "Interscholastic Athletes - Resource personnel in extracurricular activities are permitted to work under the supervision of the head coach for a period not to exceed two (2) weeks. Resource personnel do not need an Act 34 clearance but must be reported to the Board on the appropriate form."

**Minutes**

Motion by Mrs. Klink, second by Mr. McQuiston that the Board approve the Resource Personnel as listed.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller absent

**n. Approve Change in Fundraising Date**

Request the Board to approve the change in date for the CVMS PTO dance originally approved in



August 14, 2019 to be held on October 12, 2019 but due to conflict in dates (high school homecoming is same night) they wish to move the CVMS PTO dance to October 19, 2019.

#### Minutes

Motion by Mr. Jacobs, second by Mr. Burnham that the Board approve the change in fundraising date.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein	yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk	yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller	absent

#### o. Approve to Create New Position

Request the Board to approve to creating a School Based Prevention Specialist Position.

#### Minutes

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve to create a new position for a School Based Prevention Specialist.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein	yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk	yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller	absent

#### p. Approve Superintendent to Hire

Request the Board to authorize the Superintendent to Hire for current openings and bring names back to the next regular voting meeting.

#### Minutes

Motion by Mr. Hornstein, second by Mrs. Klink that the Board authorize the Superintendent to Hire for current openings and bring names back to the next regular voting meeting.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein	yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk	yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller	absent

#### q. Addition to Agenda Approve Cyber Appointment

Request the Board to approve Laura Metrick to teach Cyber Animal Science for one hour/day when students are in session after regular school hours at the contracted rate of \$29/hour effective retroactive to Monday, September 9, 2019.

#### Minutes

Motion by Mr. Hornstein, second by Mr. McGuirk to approve items 20. Q and 20. R.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein	yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk	yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller	absent

**r. Addition to Agenda Approve Recommendation(s)**

Request the Board to approve the following personnel recommendation(s);

1. Request the Board to hire **Jaclyn Benson** as the part-time (3 hours/day) cafeteria Helper for Conneaut school District at Conneaut Lake Elementary School effective Thursday, October 10, 2019 at the rate of \$15.12/hour. All wages and benefits in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Association.
2. Request the Board to hire **Mary Cavolo** as a part time emotional support paraprofessional at Conneaut Valley Elementary School effective Monday, October 14, 2019 at a rate of \$15.24/hour. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Support Professionals Association.
3. Request the Board to hire **Donna Sorice** as a full time classroom nurse for Conneaut School District effective Thursday, October 10, 2019 at the rate of \$20.04/hour. All wages and benefits are in accordance with the current Collective Bargaining Agreement between Conneaut School District and Conneaut Education Association.

**s. Addition to Add an Executive Session**

**Minutes**

It is noted at 7:37 Mrs. Luckock requested an Executive Session to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss student and personnel concerns.

The Board reconvened at 8:05 pm.

**t. Addition to Agenda Dismissal of Employee**

As per attachment on Agenda Manager.

**Minutes**

Motion by Mr. Hornstein, second by Mrs. Klink to approve items 20. S the dismissal of an employee and 20. T, the dismissal of a supplemental coach.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein	yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk	yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller	absent

**u. Addition to Agenda Approve to Dismiss Supplemental Coach**

As per attachment on Agenda Manager.

**Minutes**

Included in above motion.

**v. Addition to Agenda Approve Memorandum of Understanding with the CEA**

Request the Board to approve the Memorandum of Understanding between the District and the Conneaut Education Association regarding a substitute principal.

**Minutes**

Motion by Mr. Hornstein, second by Mr. McGuirk that the Board approve the Memorandum of Understanding with the Conneaut Education Association.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller absent

**21. CURRICULUM**

**a. Approve Middle School ELA Curriculum Grades 5-8**

Request the Board to approve the Middle School ELA Curriculum grades 5-8

**Minutes**

Motion by Mr. Hornstein, second by Mr. Jacobs that the Board approve the Middle School ELA Curriculum Grades 5-8.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller absent

**22. BUILDINGS AND GROUNDS**

**a. Approve Facility Use Request(s) with fee waiver(s)**

Request the Board to approve the following Facility Use with fee waiver requests;

**Conneaut Lake Elementary School**

1. Kevin Welsh, requester for Conneaut Lake Wrestling Club to use the foyer, gym, rotunda on October 21, 2019 and October 22, 2019 for a Conneaut Lake Wrestling Club signups. *Asking to waive fees.*

**Conneaut Lake Middle School**

1. Jeff Hans, requester for Conneaut Wrestling Club to use the auditorium, kitchen, cafeteria, conference room, both locker rooms, gymnasium and concession stand on Friday, December 13, 2019 and Saturday, December 14, 2019 for the Annual Wrestling Tournament. *Asking to waive fees.*

**Minutes**

Motion by Mrs. Kink, second by Mr. Jacobs that the Board approve the facility Use requests with fee waivers.

Motion passed by roll call.

Mr. Burnham yes	Mr. Ellis yes	Mr. Hornstein yes
Mr. Jacobs yes	Mrs. Klink yes	Mr. McGuirk yes
Mrs. Luckock yes	Mr. McQuiston yes	Mrs. Miller absent

**23. TRANSPORTATION**

**24. \*Visitor Recognition**

\*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

**Minutes**

nAt this time Mrs. Luckock offered a Visitor Recognition, stating as per Policy 903 - Public Participation to Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitors recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

**25. BOARD CONCERNS**

The next regular scheduled Board meeting will be;

November 6, 2019 Work Session Meeting at Conneaut Lake Middle School cafeteria starting at 7 PM.

November 13, 2019 Regular Board Voting Meeting at Conneaut Lake Middle School cafeteria starting at 7 PM.

**Minutes**

Mrs. Luckock reported the next regular scheduled Board meetings will be-

November 6, 2019 Work Session meeting at Conneaut Lake Middle School cafeteria starting at 7 PM.

November 13, 2019 Regular Board Voting Meeting at Conneaut Lake Middle School cafeteria starting at 7 PM.

**26. EXECUTIVE SESSION**

**EXECUTIVE SESSION** - to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss personnel concerns.

**Minutes**

Mrs. Luckock announced there will not be an executive session after adjournment.

**27. ADJOURNMENT**

**Minutes**

Mr. Ellis thanked Mr. Jardina and Mrs. Varner for their hospitality and the video of Biz Kids.

Motion Mr. Hornstein, second by Mr. McGuirk to adjourn the meeting at 8:09 pm.

**28. INFORMATION**

(Items approved by the Superintendent and submitted as information to the Board of Education).

**a. Facility Use Request(s) - as information with addition**

Presented as Information-

**Alice Schafer Annex**

1. Madeira Paraskos, requester for Conneaut Lake Area Ambulance Service and Community College of Allegheny County to use 2 classrooms and a secure storage area on Monday and Thursday evenings and an occasional Saturday beginning January 6, 2020 through April 2, 2020 for Education and Training of Emergency medical Technicians.

**Conneaut Valley Elementary School**

1. Brad Marwood, requester for All Pro Dad to use the cafeteria on Tuesdays once a month starting on Tuesday, October 15, 2019; November 19, 2019; December 17, 2019; January 21, 2020; February 18, 2020; March 17, 2020, April 21, 2020 and May 19, 2020 for All Pro Dad.
2. Diana Bish, requester for CVES PTO to use the kitchen, cafeteria and gym starting December 12, 2019 through December 14, 2019 for the Santa Shop and Santa Breakfast.

**Conneaut Valley Middle School**


1. Karen Shreve, requester for Conneaut Valley Alumni Association to use the auditorium, kitchen and cafeteria on May 22, 2020 and May 23, 2020 for the annual Alumni Banquet.

**Addition-**

**Conneaut Lake Middle School**

1. Alysa Widger, requestor for CASH Boys' Volleyball to host Community Night Volleyball on Thursdays starting October through February.

  
Dorothy Luckock, Board President

  
Greg Mayle, Board Secretary